



# Kankakee Area Special Education Cooperative

1 Stuart Drive, Kankakee, IL 60901 \* 815-939-3651 Telephone \* 815-939-7236 FAX

## MINUTES PUBLIC HEARING KASEC FY 17 BUDGET AUGUST 25, 2016

Governing Board President Pro-tem Dickson opened the Public Hearing at 6:00 p.m. for questions and comments regarding the KASEC FY 17 Budget.

### **1. ROLL CALL**

**PRESENT:** Sandra Illum (Momence), Doug Seibring (Central), Dave Dickson (Grant Park), Justin O'Brien (St. Anne Elementary), Nikki Nicholson (St. Anne High School)  
Also present: Debra Quain, Director, Lisa Stalnecker, Scott Goselin, Jill Cowsert, Recording Secretary

**ABSENT:** Mary Schubert (Bradley Elementary), Tom Yuska (St. George), Barnetta Ray-Caston (Pembroke)

### **2. PUBLIC COMMENT None**

KASEC received all eight budget approvals from member districts which meets the required amount for Governing Board to approve the FY 17 Budget.

There being no public comment, President Pro-tem Dickson concluded the public hearing.

## MINUTES GOVERNING BOARD MEETING AUGUST 25, 2016

The Governing Board Meeting of August 25, 2016 was called to order by President Pro-tem Dickson at 6:01 p.m. A Quorum was present.

### **1. ROLL CALL**

**PRESENT:** Sandra Illum (Momence) Doug Seibring (Central), Dave Dickson (Grant Park), Justin O'Brien (St. Anne Elementary), Nikki Nicholson (St. Anne High School)  
Also present: Debra Quain, Director, Lisa Stalnecker, Scott Goselin, Jill Cowsert, Recording Secretary

**ABSENT:** Mary Schubert (Bradley Elementary), Tom Yuska (St. George), Barnetta Ray-Caston (Pembroke)

2. **PUBLIC COMMENT** None

3. **CLOSED SESSION** Mr. Seibring moved to go into closed session at 6:03 p.m. for the purpose to discuss personnel (5ILCS 120/2(c)(1), litigation (5ILCS 120/2(c)(11)) and possible sale or lease of property (5ILCS 120/2(c)(5). Second: Ms. Nicholson ROLL CALL: ALL AYES: Ms. Illum, Mr. Dickson, Mr. O'Brien, Ms. Nicholson, Mr. Seibring. Open Session reconvened at 7:21 p.m.

4. **CONSENT AGENDA**

- A. Approval of Closed Session Minutes of August 25, 2016.
- B. Payment of Bills Bills presented for approval as mailed and presented at the meeting. July/August Payroll \$143,062.89, Accounts Payable \$101,707.30
- C. Review Closed Session Minutes January 2016 to June 2016. The board approved the Minutes will remain closed. Discussion to take place in the future regarding keeping closed session tapes for when/if KASEC is ever involved in litigation and/or for FOIA requests.
- D. Approve All Actions from Previous Months Taken by the Executive Board as Presented.

Ms. Nicholson moved to approve the Consent Agenda. Second: Mr. Seibring. ROLL CALL: ALL AYES: Ms. Illum, Mr. Dickson, Mr. O'Brien, Ms. Nicholson, Mr Seibring.

5. **DIRECTOR'S REPORT** Board members received the Director's report in their mailing.

**Ms. Quain's report included:**

- A. Proposed FY17 KASEC Budget  
Ms. Quain received all eight districts' signatures of approval and proposed budget will be adopted at the August 25, 2016 meeting.
- B. 2016-2017 Projected Numbers Ms. Quain gave an update on all programs.
- C. Update on KASEC All programs have been relocated and personnel are still requesting furniture, materials and equipment,. Once KASEC personnel has received all their requests, member districts may request items for their schools' use. Once this is complete a discussion of auction or sale will need to take place.
- D. Herscher Demand of Carry Over Monies The board agreed to give their response to Herscher's Superintendent via USPS and email, as well as emailing all board members.
- E. KASEC Vacancies Currently KASEC has vacancies for the Vocational Coordinator (.8FTE) and DHH Itinerant Teacher (.6FTE). KASEC is currently talking with LincolnWay Special Education Cooperative to possibly collaborate for DHH Itinerant services. Additional conversations with LincolnWay regarding collaborating for audiology will occur during this school year.
- F. KASEC Property Update KASEC received an informal offer for 1 Stuart Drive for the amount of \$350,000. Discussion was held regarding this offer. Since the realtor agreement ended on August 16<sup>th</sup>, the board directed the Director to place an advertisement in the newspaper for the acceptance of sealed bids with a minimum price of \$500,000 for the 1 Stuart Drive property.
- G. Amendment to the Articles of Joint Agreement The Governing Board considered the proposed amendments to the Articles of Joint Agreement clarifying the duties of the Governing Board versus the Executive Board and will make recommendations to the member district's Boards of Education. The proposed amendment shall become effective immediately upon approval by two-thirds of the member districts' boards of education.

## 6. ACTION ITEMS

Ms. Illum moved to approve the KASEC FY 17 Budget. Second: Ms. Nicholson ROLL CALL VOTE: ALL AYES Mr. Dickson, Ms. Illum, Mr O'Brien, Ms. Nicholson, Mr. Seibring

Mr. Seibring moved to approve the employment of certified personnel Tamara Springer and Anne Deal as presented. Second: Ms. Illum, ROLL CALL VOTE: ALL AYES Mr. Dickson, Mr. O'Brien, Ms. Nicholson, Ms. Illum, Mr. Seibring.

Mr. Seibring moved to approve the employment of non-certified personnel Ashley Bell and Theresa Andrews-Singleton as presented. Second: Ms. Illum ROLL CALL VOTE: ALL AYES Mr. Seibring, Ms. Illum, Ms. Nicholson, Mr. O'Brien, Mr. Dickson.

Mr. Seibring moved to approve the recall of non-certified employee Amy Fountain and contractual temporary employment of Curtis Osler as presented. Second: Ms. Illum ROLL CALL VOTE: ALL AYES Mr. Dickson, Ms. Nicholson, Mr. Seibring, Ms. Illum, Mr. O'Brien, Mr. Seibring.

Ms. Illum moved to approve the advertisement of a sealed bid with the minimum price set at \$500,000.00 for 1 Stuart Drive. Second: Mr. Seibring, ROLL CALL VOTE: ALL AYES Ms. Nicholson, Mr. O'Brien, Ms. Illum, Mr. Dickson, Mr. Seibring.

Ms. Nicholson moved to adopt the amendments to the Articles of Joint Agreement as presented. Second: Mr. Seibring ROLL CALL VOTE: ALL AYES Mr. Dickson, Mr. O'Brien, Mr. Seibring, Ms. Nicholson, Ms. Illum.

Mr. Seibring motioned to approve KASEC's response to Herscher's demand letter to go to Herscher's Superintendent via USPS and email, as well as emailing the Herscher Board Members. Second: Ms. Illum ROLL CALL VOTE: ALL AYES Mr. Dickson, Mr. O'Brien, Mr. Seibring, Ms. Nicholson, Ms. Illum.

**7. OTHER** Other Ms. Quain passed out board meeting dates for both Governing Board and Executive board meetings. The Director also gave an update on the move of the audiological booth to the new audiological office at 2801 Eastgate Industrial Parkway in Kankakee.

## 8. ADJOURNMENT

There being no further business, Ms. Illum moved to adjourn the Governing Board Meeting at 7:45 p.m. Second: Mr. Dickson. VOICE VOTE: ALL AYES. Meeting adjourned.

  
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Dave Dickson, President Pro-tem

  
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Nikki Nicholson, Secretary

DQ/jc