



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JULY 21, 2016

The Regular Executive Board Meeting of July 21, 2016 was called to order by President Goselin at 8:30 a.m. A Quorum was present.

1. ROLL CALL

PRESENT: Gary Miller (Momence), Tonya Evans (Central), John Palan (Grant Park), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Helen Boehrsen (St. George), John Thomas (Pembroke), Charles Stegall (St. Anne High School) Also present: Debra Quain

ABSENT: None

2. PUBLIC COMMENT None

3. CLOSED SESSION Dr. Goselin moved to go into closed session at 8:32 a.m. for the purpose to discuss personnel (5ILCS 120/2(c)(1), negotiations (5ILCS 120/2(c)(2) and possible sale or lease of property (5ILCS 120/2(c)(5). Second: Mr. Miller ROLL CALL: ALL AYES: Miller, Palan, Thomas, Evans, Stegall (256), Stegall (302), Boehrsen and Goselin

Open Session reconvened at 9:02 a.m.

4. CONSENT AGENDA

- A. Minutes Minutes of June 22, 2016 and July 7, 2016 as mailed.
- B. Payment of Bills Bills presented for approval as mailed and presented at the meeting. \$10,903.10, \$2,076.00, \$18,482.13 and \$21,422.20.
- C. Approval of Closed Session Minutes of July 7, 2016 and July 21, 2016
- D. Approval of New Treasurer Approve Lisa Stalnecker as Treasurer effective immediately.
- E. Approval of the Risk Management Insurance Renewal Approve Risk Management Insurance package as presented via e-mail.
- F. Approval of the Alternative School Food Authority (SFA) Arrangement Approve the Alternative SFA arrangement with St. Anne Grade School as presented. St. Anne district will handle all applications, claiming and reimbursements.

Dr. Palan moved to approve the Consent Agenda. Second: Mr. Miller. ROLL CALL: ALL AYES: Thomas, Evans, Stegall (256), Stegall (302), Boehrsen, Miller, Palan and Goselin.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. Reorganization of Executive Board

Ms. Boehrnsen made a motion to keep all Officers the same. Dr. Goselin as President, Mr. Miller as Vice President and Ms. Evans as Secretary. Second: Mr. Thomas. ROLL CALL: ALL AYES: Palan, Thomas, Evans, Stegall (256), Stegall (302), Boehrnsen, Miller and Goselin. All Board Committee members will remain the same with the exception of Mr. Thomas volunteering to be on the Board Policy Committee.

B. Proposed FY 17 Budget The proposed budget was e-mailed to all Board Members for review. Director recommends placing the FY 17 KASEC budget for public review for 30 days and publish an announcement for a public hearing to be held at the August 25, 2016 Governing Board meeting.

C. 2016-2017 Projected Program Numbers

D. Update on KASEC OT/PT was relocated by KASEC employees and DHH Itinerant was moved to Central by Director Quain on July 14, 2016. KASEC would like to relocate the audiological booth/office and vocational coordinator to the Heartland Harvest building on Eastgate Parkway in Kankakee. The lease with Heartland would be for two years with all utilities included (exception of telephone and internet) at \$800.00 per month. Discussion held on the lease term.

E. Herscher Demand of Carry Over Monies A joint committee meeting was held on July 7, 2016. The committee included four Governing Board members and three Executive Board members.

F. KASEC Vacancies KASEC has posted the following vacancies at this time: Vocational Coordinator (0.8 FTE), Certified Occupational Therapy Assistant (1.0 FTE), DHH Itinerant Teacher (0.6 FTE) and Special Education Teacher (1.0 FTE).

G. KASEC Property Update KASEC is anticipating an offer for its property to be submitted soon. The KASEC building was shown by Nugent Curtis on Friday June 24, 2016.

6. ACTION ITEMS

Ms. Evans moved to place the proposed FY 17 budget on 30 day review. Second: Mr. Stegall
ROLL CALL VOTE: ALL AYES: Boehrnsen, Miller, Palan, Thomas, Evans, Stegall (256), Stegall (302) and Goselin

Dr. Palan moved to approve the Director Quain to enter into a 1 year lease at the same \$800/month rate with Heartland Harvest for the audiological department. Second: Mr. Miller
ROLL CALL VOTE: ALL AYES: Stegall (256), Stegall (302), Boehrnsen, Miller, Palan, Thomas, Evans and Goselin

Ms. Boehrnsen moved to accept the resignations of certificated employees, Callie Giels, Amanda Sansone, Jennifer Berns and Lynnea Moncofsky. Second: Dr. Palan ROLL CALL VOTE: ALL AYES: Miller, Palan, Thomas, Evans, Stegall (256), Stegall (302), Boehrnsen and Goselin

Mr. Miller moved to approve the employment of Emily Smith, Alternative Day Program Teacher, Michelle Lisikiewicz, Communications Program Teacher and Jesse Glim, Alternative Day Program Teacher effective August 15, 2016 as presented. Second: Ms. Boehrnsen ROLL CALL VOTE: AYES: Stegall (256), Stegall (302), Boehrnsen, Miller, Palan, Thomas and Goselin ABSTAIN: Evans

Ms. Boehrsen moved to approve contractual employment of Marrea Winnega and Jessica Schultz, Autism Consultants as presented. Second: Dr. Goselin ROLL CALL VOTE: AYES: Stegall (302), Stegall (256), Palan, Thomas, Boehrsen, Miller and Goselin ABSTAIN: Evans

7. **OTHER** Director Quain was given a directive by the Board to speak further with KASEC's Attorney regarding the conflict of interest issue regarding Herscher's demand of carry over monies.

8. **ADJOURNMENT**

There being no further business, Dr. Palan moved to adjourn the Executive Board Meeting at 9:45 a.m. Second: Dr. Goselin. VOICE VOTE: ALL AYES. Meeting adjourned.



Scott Goselin, President



Tonya Evans, Secretary

DQ/tk

7/25/16