



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JUNE 22, 2016

The rescheduled Regular Executive Board Meeting of June 22, 2016 was called to order by President Goselin at 8:30 a.m. A Quorum was present.

1. ROLL CALL

PRESENT: Rich Decman (Herscher), Tonya Evans (Central), John Palan (Grant Park), Scott Goselin (Bradley Elementary), Rick Levek (St. Anne Elementary), Helen Boehrsen (St. George), Rick Levek (St. Anne High School) Also present: Debra Quain and Shelly Parsons (Herscher District Director)

ABSENT: Warletta Brookins (Pembroke), Gary Miller (Momence)

2. PUBLIC COMMENT None

3. CLOSED SESSION Dr. Palan moved to go into closed session at 8:35 a.m. for the purpose to discuss personnel (5ILCS 120/2(c)(1) and possible sale or lease of property (5ILCS 120/2(c)(5). Second: Dr. Decman ROLL CALL: ALL AYES: Levek (256), Levek (302), Evans, Boehrsen, Goselin, Palan, Decman

Open Session reconvened at 8:48 a.m.

4. CONSENT AGENDA

- A. Minutes Minutes of May 17, 2016 and May 25, 2016, as mailed.
- B. Payment of Bills Bills presented for approval as mailed:
\$21,898.05, \$459.83, \$28,055.39, \$14,663.34, and \$1,834.00
- C. Approval of Closed Session Minutes of June 22, 2016
- D. Adopt Amended Policies
- E. Approval of IMRF Authorized Agent KASEC needs to identify the new authorized IMRF agent as Lisa Stalnecker effective July 1, 2016.
- F. Request to destroy January 2014 through December 2014 Closed Session Audio Tapes
Approve the disposal of closed audio tapes as presented.

Mr. Levek (256) moved to approve the Consent Agenda. Second: Dr. Goselin. ROLL CALL: ALL AYES: Evans, Boehrsen, Palan, Decman, Levek (256), Levek (302) and Goselin.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. Projected 2016-2017 Program Numbers
- B. Update on KASEC Future Options The Alternative Day Program was moved to St. Anne on June 14, 2016. Director reported that the move went well with a caravan of helpers. Remaining moves will be scheduled as the housing districts complete summer cleaning. KASEC gave a rental offer to the Eastgate property owners for KASEC's audiological services. Projected audiological costs for FY 17 is currently calculated at \$1,800 for member districts and includes all relocation and rental costs. Discussion held on other audiological options. It was determined that the Kennedy property was not feasible as the ceiling height was too low and the property would need additional construction to house the audiological booth. Director reported concerns for housing the audiological booth within a school building as noise interference (class bells, students in the hallway, announcements over public address system).
- C. Annual Audit Dates The Auditors will conduct their review of KASEC's financial records on July 27th and 28th, 2016.
- D. Herscher Carry Over monies demand Dr. Decman informed the Board that Herscher will prepare a demand letter as part of their withdrawal from KASEC for money that is owed Herscher from IDEA Flow Through grant carryover monies. Discussion was held in regards to Herscher's rationale and approximate dollar amount. Dr. Decman reported his Board of Education was going to be adamant about getting the money they feel they are owed and would take extensive legal measures, if needed.
- E. Amendment to the Articles of Joint Agreement A revised draft amendment to the Executive Board vs. Governing Board duties was distributed by e-mail on June 8, 2016. Discussion held regarding feedback to this revised draft. Executive Board concurred this revised draft was acceptable. Approval of the amendment will take place at July's meeting.
- F. KASEC Vacancies KASEC has posted the following vacancies at this time: Vocational Coordinator (0.8 FTE) and Certified Occupational Therapy Assistant (1.0 FTE). The additional anticipated vacancies posted are as follows: DHH Itinerant Teacher (0.6 FTE) and Special Ed Teacher – Communications Program (1.0 FTE) and Alternative Day Program (2.0 FTE).
- G. FY 17 Leases Leases for the Regional Office of Education's SALT and LEC Programs, Alternative Day Program at St. Anne, and Communications Program at St. George were emailed for the Boards' review. Changes were made based on feedback received.
- H. KASEC Property Update Nugent Curtis has two potentially interested parties. A walkthrough with one will be scheduled within the next few weeks.

6. ACTION ITEMS

Mr. Levek (256) moved to approve the four proposed leases for FY 17 as presented. Second: Mr. Levek (302) ROLL CALL VOTE: AYES: Palan, Evans, Boehrsen, Levek (256), Levek (302), and Goselin. ABSTAIN: Decman

Dr. Goselin moved to accept the resignation of Laura DeYoung, COTA effective June 30, 2016. Second: Dr. Decman ROLL CALL VOTE: ALL AYES: Palan, Decman, Levek (256), Levek (302), Evans, Boehrsen and Goselin.

Dr. Goselin moved to approve the ESY employment of Amanda Braun, Communications Program Teacher effective June 6, 2016 through June 30, 2016 as presented. Second: Ms. Evans ROLL CALL VOTE: AYES: Boehrsen, Palan, Levek (256), Levek (302), Evans, and Goselin. ABSTAIN: Decman

Dr. Palan moved to approve a 2.25% salary increase for all non-union employees for the 2016-17 school year as presented. Second: Mr. Levek (302) ROLL CALL VOTE: AYES: Evans, Boehrsen, Palan, Levek (256), Levek (302) and Goselin. ABSTAIN: Decman

Dr. Goselin moved to approve the purchased services contract of Lisa Stalnecker, HR/Payroll, Jill Cowsert, Accounts Payable/Secretary and Eric Bertram, Technology Coordinator for the 2016-17 school year as presented. Second: Dr. Palan ROLL CALL VOTE: AYES: Levek (256), Levek (302), Evans, Boehrsen, Palan and Goselin. ABSTAIN: Decman

Dr. Goselin moved to approve the employment of Lupe Gaytan, Head Custodian, from August 1, 2016 through November 30, 2016 per the request of I-KAN. Second: Ms. Boehrsen ROLL CALL VOTE: AYES: Evans, Palan, Levek (256), Levek (302), Boehrsen and Goselin. ABSTAIN: Decman

Dr. Goselin moved to approve the temporary contractual employment of Jeff Boudreau, Technology Consultant as presented: Second: Palan ROLL CALL VOTE: AYES: Levek (256), Levek (302), Evans, Boehrsen, Palan and Goselin. ABSTAIN: Decman

7. **OTHER** FY 17 preliminary Flow Through distribution calculations was handed out for review. Discussion held regarding state budget. The state cannot appropriate funds if there is no state budget. No Title money – IDEA or Preschool. The KASEC tentative budget will be ready for review at the July 21, 2016 Executive Board Meeting.

Pembroke and St. Anne have new Superintendents starting July 1, 2016.

8. **ADJOURNMENT**

There being no further business, Dr. Decman moved to adjourn the Executive Board Meeting at 9:53 a.m. Second: Levek (256). VOICE VOTE: ALL AYES. Meeting adjourned.



Scott Goselin, President



Tonya Evans, Secretary

TE/DQ/tk
6/27/16