



Kankakee Area Special Education Cooperative

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MINUTES SPECIAL EXECUTIVE BOARD MEETING MARCH 16, 2017

President Goselin called the Special Executive Board Meeting of March 16, 2017 to order at 8:36 a.m. at the St. Anne School District Office. A Quorum was present.

1. ROLL CALL

PRESENT: Tonia Evans, (Central), John Palan (Grant Park), Helen Boehrsen, (St. George), Gary Miller (Momence), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowser, Recording Secretary.

ARRIVING AFTER ROLL CALL: Mr. Thomas, (Pembroke) 8:46 a.m.

ABSENT: None

2. PUBLIC COMMENT None

3. CLOSED SESSION Dr. Goselin moved to go into closed session at 8:36 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Dr. Palan ROLL CALL: ALL AYES: Palan, Goselin, Miller, Stegall (256), Stegall (302), Boehrsen, Evans.

Open Session Reconvened at 9:20 a.m.

4. CONSENT AGENDA

A. Minutes: Minutes of February 16, 2017 as mailed and presented.

B. Payment of Bills: Bills presented for approval as mailed and presented at the meeting. Payroll and Liabilities \$76,688.88; March Accounts Payable \$30,143.70 and February Imprest \$6,338.93.

Mr. Miller moved to approve the Consent Agenda. Second: Mr. Stegall ROLL CALL: ALL AYES: Evans, Stegall (256), Stegall (302), Thomas, Palan, Goselin, Miller, and Boehrsen.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. FY 17 PROGRAM NUMBERS

B. KASEC PROPERTY UPDATE

Closing was set for March 17, 2017. The Title Company has postponed the closing due proof of title ownership. In an email to Ms. Quain from KASEC's attorney, he stated that before 1994 the deed for the building was held with the Regional Office. In 1994, policy changed and the deed was transferred to KASEC. However the title company is not satisfied without written Board action proof of this transaction. Both the Regional Office

of Education and KASEC may need to hold special Board meeting in order to establish the written documentation necessary to satisfy the title company. Ms. Quain reported that Kankakee #111 terminated their portion of the Intergovernmental agreement per Board action on March 7, 2017.

C. KASEC CLEAN OUT

Friday, March 30 St. Anne Schools will be at KASEC to remove their final items. Ms. Quain invited any member district to take this opportunity to come and get items they would still like to have. Ms. Quain is anticipating a final sale of items sometime in April.

D. KASEC DIRECTOR EVALUATION

The Director's evaluation was discussed in closed session. Collectively the two Boards shall make a decision regarding the possible continuance of the Director's contract. Debra Quain's current contract expires June 30, 2018.

E. MOMENCE WITHDRAWAL UPDATE

Ms. Quain informed the Board that ISAC approved Momence's comprehensive plan on February 9, 2017 and the Kankakee County Trustees approved the withdrawal on March 6, 2017. The withdrawal will be effective June 30, 2017.

F. NEEDS ASSESSMENT SURVEY

Ms. Quain informed the Board that the annual Needs Assessment survey will be created and distributed to KASEC and district employees. The District Directors will be meeting on March 17 to develop the parent survey and make any changes to the existing Certified and Non-Certified surveys.

G. ARTICLES OF JOINT AGREEMENT

Ms. Quain recommended that since the AJA needs amending due to Momence's withdrawal, it would be beneficial to review all other language at this time. Currently the AJA states that the Governing Board will meet in August, March, and May. Given the Governing Board has delegated the right to appoint, employ, determine compensation, discipline, or dismiss the personnel necessary to implement the total program of KASEC, it may not be necessary for the Governing Board to meet in March. It may also not be necessary for the board to meeting in May for the years there are no elections. Ms. Quain enclosed a copy of the AJA for the board to review and per request, has agreed to submit her suggested amendments. Ms. Quain encouraged the Board to join the committee created by the Executive Board to discuss the amendments.

6. ACTION ITEMS

Ms. Evans moved **to Approve the employment of Terri Schellhase, Paraprofessional, to sub for Laura Genson's maternity leave tentatively effective April 21, 2017 thru the end of the FY 17 school year at the paraprofessional substitute rate of \$70.00 per day.** Second:

Mr. Miller ROLL CALL VOTE: AYES: Palan, Evans, Stegall (256), Stegall (302), Miller, Thomas and Goselin, Boehrsen.

Ms. Boehrsen moved to **Approve the contracting of Tricia Downs, DHH Itinerant Teacher, for the after school DHH Itinerant Services at Central (replacing Michelle LaCost) effective March 10, 2017 through the end of the FY 17 school year at an hourly rate of \$52.78 and IRS rate for mileage to the school.** Second Mr. Miller ROLL CALL VOTE: ALL AYES: Palan, Evans, Stegall (256), Stegall (302), Miller, Boehrsen, Thomas and Goselin.

Mr. Stegall moved to **Approve the two-day-a-week, contractual employment of Angela Korenowski, COTA, through EDU Healthcare, at an hourly rate of \$50.00, effective March 13, 2017 through the end of the FY 17 school year.** Second: Dr. Palan ROLL CALL VOTE: ALL AYES: Palan, Evans, Stegall (256), Stegall (302), Miller, Boehrsen Thomas and Goselin

Ms. Boehrnsen moved to **Approve the one day a week contractual employment of Kristy Overbeek, COTA, at an hourly rate of \$33.71 (same as her hourly with Bradley 61) plus mileage between schools, effective March 20, 2017 through the end of the FY 17 school year.** Second: Dr. Palan ROLL CALL VOTE: ALL AYES: Palan, Evans, Stegall (256), Stegall (302), Miller, Boehrnsen Thomas and Goselin

Mr. Stegall moved to **Approve the resolution to reduce (RIF) the following probationary non-certified staff based on projections for the FY 18 school year: Peter Kershaw 1:1 Paraprofessional, Alternative Day Program 1.0 FTE, and Sherrie Ashley, Paraprofessional, Communications Program 1.0 FTE.** Second: Dr. Goselin ROLL CALL VOTE: ALL AYES: Palan, Evans, Stegall (256), Stegall (302), Miller, Boehrnsen Thomas and Goselin

Ms. Boehrnsen moved to **Approve the resolution to reduce (RIF) the following non-certified staff based on projections for the FY 18 school year: Amy Fountain, 1:1 Paraprofessional, Alternative Day Program 1.0 FTE** Second: Mr. Thomas ROLL CALL VOTE: ALL AYES: Palan, Evans, Stegall (256), Stegall (302), Miller, Boehrnsen Thomas and Goselin

Dr. Palan moved to **Approve the increase in employment days for Lori Ader-Steinhauser, Audiologist, from 144 days to 156 days for the FY 18 school year based on the projections for the FY 18 school year.** Second: Ms. Evans ROLL CALL VOTE: AYES: Palan, Evans, Stegall (256), Stegall (302), Boehrnsen Thomas and Goselin ABSTAIN: Mr. Miller

7. OTHER

8. ADJOURNMENT

There being no further business, Ms. Evans moved to adjourn the Executive Board Meeting at 9:40 a.m. Second: Ms. Boehrnsen VOICE VOTE: ALL AYES. Meeting adjourned.



Scott Goselin, President



Tonya Evans, Secretary

DQ/jc
3/24/17