



# Kankakee Area Special Education Cooperative

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## MINUTES EXECUTIVE BOARD MEETING OCTOBER 10, 2019

President Dr. Goselin called the Executive Board Meeting of October 10, 2019 to order at 9:30a.m. at the Kankakee Area Career Center. A Quorum was present.

### 1. ROLL CALL

**PRESENT:** John Palan (Grant Park), Marcus Alexander (Pembroke), Tonya Evans (Central), Scott Goselin (Bradley) Also present Debra Quain.

**ABSENT:** Charlie Stegall (St. Anne 256), Charlie Stegall (St. Anne 302)  
Helen Boehrsen, (St. George) arrived at 9:33 a.m.

### 2. PUBLIC COMMENT None

**3. CLOSED SESSION** Dr. Palan moved to go into closed session at 9:32 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) (11) Second: Dr. Alexander  
ROLL CALL: Palan, Alexander, Evans, Goselin.

Open Session Reconvened at 9:40 a.m.

### 4. CONSENT AGENDA

- A. Minutes: Minutes of September 17, 2019 as mailed and presented.
- B. Payment of Bills:  
Payroll and Liabilities \$45,309.82; October Accounts Payable \$27,543.11 and September Imprest \$1,569.35.
- C. Closed Session Minutes: Closed Session Minutes for October 10, 2019.
- D. First reading of Revised Board Policy Manual

Dr. Palan moved to approve the Consent Agenda as presented. Second: Ms. Evans ROLL CALL: ALL AYES: Alexander, Goselin, Evans, Palan, and Boehrsen.

### 5. DIRECTOR'S REPORT Board members received the Director's report in their mailing. **Ms. Quain's report included:**

- A. 2019-2020 PROGRAM NUMBERS
- B. IDEA Part B Grant Expenditure Reports  
The new procedure of KASEC submitting an expenditure report and invoice for overhead costs to the districts was discussed. Dr. Alexander asked how other districts were issuing KASEC these funds. Most districts indicated they were waiting until the IDEA funds were received from ISBE before issuing KASEC a check.

C. FY 19 Annual Audits

Director reminded districts to submit their completed FY 19 AFRs to KASEC.

D. Medical Insurance Renewal

KASEC's medical insurance renewal is December 1<sup>st</sup>. Director informed the Board the renewal rates are showing a slight decrease. The Insurance Committee will review the rates and a recommendation will come to the Board at November's meeting.

**6. ACTION ITEMS**

Ms. Boehrsen moved to **Approve the full-time employment of Jaclyn Ward, 1:1 Paraprofessional in the Communications Program, at a prorated salary of \$17,646 for a total of 143 days effective October 7, 2019.** Second Dr. Palan ROLL CALL VOTE: AYES: Alexander, Evans, Palan, Goselin, and Boehrsen. NAYES: None

Dr. Palan moved to **Approve the part-time employment of Meghan Lause, Speech Language Pathologist serving Grant Park and Pembroke, at a prorated salary of \$22,818 for a total of 103 days effective September 18, 2019.** Second: Dr. Alexander ROLL CALL VOTE: AYES: Boehrsen, Alexander, Palan, Evans and Goselin. NAYES: None

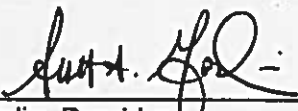
Dr. Alexander moved to **Approve the part-time employment of Paula Grimes, Special Education Coordinator for Pembroke, at an hourly rate of \$75.00 effective September 30, 2019.** Second: Dr. Goselin ROLL CALL VOTE: AYES: Goselin, Evans, Palan, Alexander NAYES: Boehrsen

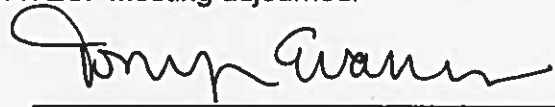
**7. OTHER**

Discussion was held regarding KASEC hiring personnel for districts.

**8. ADJOURNMENT**

There being no further business, Dr. Goselin moved to adjourn the Executive Board Meeting at 9:57a.m. Second: Ms. Evans VOICE VOTE: ALL AYES. Meeting adjourned.

  
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Scott Goselin, President

  
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Tonya Evans, Secretary