



Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 * 815-422-4151 Telephone * 815-427-8409 FAX

MINUTES EXECUTIVE BOARD MEETING MAY 14, 2020

President Goselin called the Executive Board Meeting of May 14, 2020 to order at 9:30 a.m. via remote video conferencing per Governor Pritzker's Executive Orders 2020-07 and 2020-33. A Quorum was present.

1. ROLL CALL

PRESENT: Tonya Evans, (Central), Marcus Alexander (Pembroke), John Palan (Grant Park), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowsert, Recording Secretary.

ABSENT: Helen Boehrsen (St. George)

2. PUBLIC COMMENT None

3. EXECUTIVE BOARD REORGANIZATION

Tonya Evans moved to appoint Debra Quain as President Pro-Tem Second: Marcus Alexander VOICE VOTE: ALL AYES

• Election of Officers

Acting as President Pro Tem for the election of officers, Debra Quain started the election process.

Debra Quain opened the floor for nominations or volunteers for the office of President
John Palan nominated Scott Goselin to be President. Second: Mr. Stegall
Dr. Goselin accepted the nomination. Ms. Quain closed the nominations; Scott Goselin elected President.

Debra Quain opened the floor for nominations or volunteers for the office of Vice President
John Palan nominated Charlie Stegall to be Vice President. Second: Tonya Evans Mr. Stegall accepted the nomination. Ms. Quain closed the nominations; Charlie Stegall elected Vice President.

Debra Quain opened the floor for nominations or volunteers for the office of Secretary
John Palan nominated Tonya Evans to be Secretary. Second: Mr. Stegall Ms. Evans accepted the nomination. Ms. Quain closed the nominations; Tonya Evans elected Secretary.

Debra Quain moved that nominations be closed in a unanimous ballot cast for Scott Goselin as President, Charlie Stegall as Vice President and Tonia Evans as Secretary. Second: Dr. Alexander VOICE VOTE: All Ayes

At this point, newly re-elected President Dr. Goselin took over the meeting and requested motions for the following appointments:

- **Appointments**

Appointment of Treasurer: Lisa Stalnecker

Appointment of Board Auditor: Smith, Koelling, Dykstra and Ohm, PC.

Appointment of Board's Attorney: Engler, Callaway, Baasten and Sraga, L.L.C. as the Governing Board's Attorney at a rate of \$230/hr.

Appointment of Newspaper for Publication: Kankakee's Daily Journal as the newspaper in which to publish all Board information and/or legal notices.

Appointment of Approved Depositories: Midland States Bank of Bradley, Municipal Trust and Savings, State Bank of Herscher, Midland State Bank in Grant Park, National Bank of St. Anne, Bank of Bourbonnais, and First Trust Bank in Kankakee.

Governing Board Meeting Calendar for the Year: Fourth Wednesday of the month, at 6:00 p.m. at the St. Anne District Office, as the regular scheduled meeting date. Meetings will be held August 26, 2020 and May 27, 2021.

Appointment of Committee Members:

Board Policy: Ms. Boehrsen, Dr. Alexander

Director Evaluation: Dr. Goselin, Dr. Palan

Finance Committee: Dr. Palan, Dr. Goselin, Ms. Boehrsen

Negotiations: Mr. Stegall, Dr. Alexander

Dr. Goselin moved to approve all reorganizational appointments as presented Second: Dr. Alexander VOICE VOTE: ALL AYES

4. **CLOSED SESSION** - None.

5. **CONSENT AGENDA**

A. Minutes: Minutes of April 9, 2020 as mailed and presented.

B. Payment of Bills: Payroll and Liabilities \$77,973.21; May Accounts Payable \$12,374.94 and April Impress \$542.37.

C. Adoption of Amended Policies and 5 year review PRESS Issue 103

D. FY 21 Infinitec Membership Renewal

E. Timberline Billing Service, LLC Renewal

Dr. Goselin moved to approve the Consent Agenda removing the Closed Session Minutes of May 14, 2020 and Final 2019-2020 KASEC calendar. The final calendar will be discussed at the June Board meeting. Second: Mr. Stegall ROLL CALL: ALL AYES: Evans, Stegall (256), Stegall (302), Alexander, Goselin, and Palan.

6. **DIRECTOR'S REPORT** Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. **2018-2019 PROGRAM NUMBERS**

B. **PROJECTED 2020-2021 PROGRAM NUMBERS**

The Director is working with St. George to secure two classrooms for the

Communication Program due to the increase in enrollment in the program. The plan is to separate the classes based on appropriate age groups.

C. NEEDS ASSESSMENT SURVEY

The annual Needs Assessment survey was distributed to KASEC and district employees via survey monkey. The survey is open through May 15. Results will be distributed by the end of the month.

7. ACTION ITEMS

Dr. Goselin moved to **Approve the resignation of Meghan Lause, SLP for Grant Park and Pembroke, effective at the end of the 2019-2020 school year.** Second: Ms. Evans VOICE VOTE: ALL AYES: Alexander, Evans, Stegall (256), Stegall (302), Goselin, and Palan.

Dr. Goselin moved to **Approve the resignation of Anne Stephens, Vision Itinerant Teacher and Orientation and Mobility Instructor, effective at the end of the 2019-2020 school year.** Second Mr. Stegall VOICE VOTE ALL AYES: Evans, Palan, Alexander and Goselin, Stegall (256), and Stegall (302)

Dr. Goselin moved to **Approve the ESY employment of Michelle Ramirez, Communications Program Teacher, effective June 1-25, 2020 at an hourly rate of \$27.03 per collective bargaining agreement.** Second: Dr. Alexander ROLL CALL VOTE: ALL AYES: Goselin, Alexander, Evans, Palan, Stegall (256) and Stegall (302).

8. OTHER

The board briefly discussed the FY21 calendar and will continue conversations at the June Board meeting.

9. ADJOURNMENT

There being no further business, Dr. Goselin moved to adjourn the Executive Board Meeting at 10:06 a.m. Second: Mr. Stegall VOICE VOTE: ALL AYES. Meeting adjourned.



President



Secretary

DQ/jc
5/18/2020