



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JUNE 10, 2020

President Dr. Scott Goselin called the Executive Board Meeting of June 10, 2020 to order at 9:00 a.m. via remote Zoom video conferencing per Governor Pritzker's Executive Orders 2020-07 and 2020-33. A Quorum was present.

1. ROLL CALL

PRESENT: Helen Boehrsen, (St. George), Tonya Evans (Central), Scott Goselin (Bradley), John Palan (Grant Park), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Marcus Alexander (Pembroke), Also present Debra Quain, Director and Jill Cowsert, Recording Secretary

ABSENT: Ms. Evans left at 9:36 a.m.

2. PUBLIC COMMENT - None

3. CLOSED SESSION - Ms. Evans moved to go into closed session at 9:01 a.m.. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Dr. Palan ROLL CALL: AYES: Palan, Stegall (256), Stegall (302), Goselin, Boehrsen, Alexander. NAYES: NONE

Open Session Reconvened at 9:20 a.m.

4. CONSENT AGENDA

- A. Minutes: Minutes from May 14, 2020 as mailed and presented.
- B. Payment of Bills:
Payroll and Liabilities \$55,906.41 June Accounts Payables \$1,804.26 and May Imprest \$1,813.06
- C. Approval of Closed Session Minutes from June 10, 2020
- D. Approve Destruction of January to December 2018 Closed Session Audio Tapes
- E. Approval of Treasurer's Bond
- F. Approval of KASEC 2020-2021 Program Leases

Leases were sent to St. Anne and St. George Superintendents for review. St. George is requesting additional lease language that would address KASEC's responsibility to pay for damage outside normal, daily wear and tear. KASEC has agreed to include the language, but also has the authority to determine excessive damage versus normal wear and tear. KASEC will add the following clause to all three program leases:

KASEC agrees to incur costs for repair/replace of district structures and/or property for those damages beyond normal wear and tear usage, as determined by the Executive Board.

Mr. Stegall moved to approve the Consent Agenda as presented. Second: Dr. Goselin ROLL CALL: AYES: Stegall (256), Stegall (302), Goselin, Evans, Alexander, Boehrsen and Palan NAYES: NONE

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. 2020-2021 PROJECTED PROGRAM NUMBERS

B. NEEDS ASSESSMENT SURVEY

The Director finished the parent survey and previously disseminated it to the districts via email.

C. 2020-2021 EXECUTIVE BOARD MEETING DATES

The plan is to meet in person for the July Board meeting.

6. ACTION ITEMS

Dr. Goselin moved to **Approve salary increase of \$1500 for Kori Giacometti, Program Administrator. Her 2020-2021 salary will be \$61,500 for her 190 day contract.** Second Dr. Alexander ROLL CALL VOTE: AYES: Palan, Stegall (256), Stegall (302), Alexander, Boehrsen and Goselin. NAYES: NONE

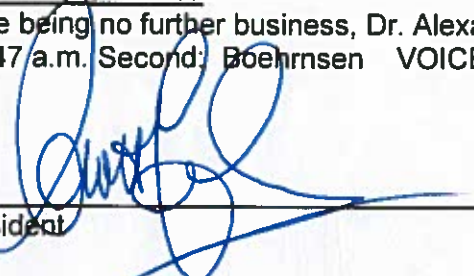
Dr. Goselin moved to **Approve the contractual employment and 3% increase (plus IMRF and FICA) of Lisa Stalnecker for human resource, payroll, and financial services and Jill Cowsert for accounts payable and secretarial services for the 2020-2021 school year** Second Mr. Stegall ROLL CALL VOTE: AYES: Palan, Stegall (256), Stegall (302), Alexander, Boehrsen and Goselin. NAYES: NONE

Dr. Goselin moved to **Approve the Executive Board meeting dates for the 2020-2021 school year as presented.** Second: Mr. Stegall VOICE VOTE: AYES 6 NAYES 0

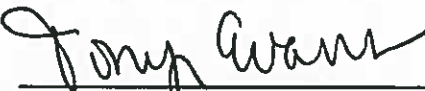
7. OTHER – Due to health concerns, KASEC's audiologist is resigning at the end of the FY20 school year. She has 17 days left on her contract and is opting to use sick days to finish her contract. KASEC obtained a doctor's note from her physician documenting the health condition.

8. ADJOURNMENT

There being no further business, Dr. Alexander moved to adjourn the Executive Board Meeting at 9:47 a.m. Second: Boehrsen VOICE VOTE: ALL AYES. Meeting adjourned.



President



Secretary

DQ/jc
7/9/2020