



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JULY 16, 2020

President Dr. Scott Goselin called the Executive Board Meeting of July 16, 2020 to order at 9:35 a.m. at the Kankakee Area Career Center and via remote video conferencing per Governor Pritzker's Executive Orders 2020-07 and 2020-33. A Quorum was present.

1. ROLL CALL

PRESENT via Zoom: Helen Boehrsen, (St. George), Scott Goselin (Bradley), John Palan (Grant Park), , Marcus Alexander (Pembroke), Also present Jill Cowsert, Recording Secretary

PRESENT in person: Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Debra Quain, Director

ABSENT: Tonya Evans (Central)

Dr. Palan moved to approve Marcus Alexander as Secretary Pro-tem. Second: Mr. Stegall
ALL AYES Palan, Goselin, Stegall (256), Stegall (302), Boehrsen, and Alexander.

2. PUBLIC COMMENT - None

3. CLOSED SESSION - Dr. Goselin moved to go into closed session at 9:36 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Dr. Palan
ROLL CALL: AYES: Palan, Stegall (256), Stegall (302), Goselin, Boehrsen, Alexander.
NAYES: NONE

Open Session Reconvened at 9:53 a.m.

4. CONSENT AGENDA

A. Minutes: Minutes from June 10, 2020 as mailed and presented.

B. Payment of Bills:

Payroll and Liabilities \$114,306.68 July Accounts Payables \$1,913.38 and June Imprest \$7,274.35

C. Approval of Closed Session Minutes from July 16, 2020

D. Approval of Final KASEC 2019-2020 Calendar

E. Approval of Amended 2020-2021 Calendar

F. Approval of Audiological Services contract to Lincoln Way Cooperative

G. Approval of KASEC's Risk Management Insurance Package

Dr. Goselin moved to approve the Consent Agenda as presented. Second: Mr. Stegall ROLL CALL: AYES: Stegall (256), Stegall (302), Goselin, Alexander, Boehrsen and Palan NAYES: NONE

5. **DIRECTOR'S REPORT** Board members received the Director's report in their mailing.
Ms. Quain's report included:

A. **2020-2021 PROJECTED PROGRAM NUMBERS**

B. **FY 20 KASEC ANNUAL AUDIT**

Smith, Koelling, Dykstra & Ohm will conduct the annual KASEC FY20 finance audit July 20-21.

C. **PROPOSED FY21 KASEC BUDGET**

The Director presented the proposed FY21 budget. KASEC will display the proposed budget for the required 30-day review beginning Monday, July 20, 2020. The proposed budget will be brought to the Governing Board for final approval at its August 26, 2020 meeting.

D. **RESCHEDULED AUGUST EXECUTIVE BOARD MEETING**

Due to KASEC's August Teacher's Institute August 13, 2020, the regular Executive Board meeting will be rescheduled for August 12, 2020 At 8:30 a.m. at the St. Anne District Office.

Mr. Stegall stepped out at 9:55 a.m.

6. **ACTION ITEMS**

Ms. Boehrsen moved to **Approve the salary increase of \$480 for Amy Luebchow, Certified Occupational Therapy Assistant. Her salary for the 2020-2021 school year is \$17,220 for her .4 FTE.** Second Dr. Goselin ROLL CALL VOTE: AYES: Palan, Alexander, Boehrsen and Goselin. NAYES: NONE

Ms. Boehrsen moved to **Approve the contractual employment of Jay Freundt from St. Anne Grade School at an hourly rate of \$42.97 (inclusive of IMRF and FICA) for technology assistance for the 2020-2021 school year.** Second Dr. Goselin ROLL CALL VOTE: AYES: Palan, Alexander, Boehrsen and Goselin. NAYES: NONE

Ms. Boehrsen moved to **Approve the full time employment of Susan Hollander Communications Program Paraprofessional, at a salary of \$22,212 and the full-time employment of Donna Marchand, Vision Itinerant Teacher pending Illinois licensure, at a salary of \$42,959 for the 2020-2021 school year.** Second Dr. Goselin ROLL CALL VOTE: AYES: Palan, Alexander, Boehrsen and Goselin. NAYES: NONE

Dr. Goselin moved to **Approve the part-time employment (144 days) of Dr. Karin Zylka, Educational Audiologist, at a negotiated salary of \$49,000** Second Dr. Alexander ROLL CALL VOTE: AYES: Palan, Alexander, Boehrsen and Goselin. NAYES: NONE

Dr. Alexander moved to **Approve the substitute employment of current employee, Jonathan Washington to facilitate Adapted PE class for the Alternative Day Program at the substitute hourly rate of \$12 above and beyond his normal salary.** Second Ms. Boehrsen ROLL CALL VOTE: AYES: Palan, Alexander, Boehrsen and Goselin. NAYES: NONE

Mr. Stegall arrived at 10:15 a.m.

Mr. Stegall moved to **Approve the recall hiring of Amanda Nelson, Alternative Day Program Paraprofessional at a salary of \$18,680 reflective of the increase of \$1,000 for her last year's salary per the current CBA.** Second Dr. Palan ROLL CALL VOTE: AYES: Palan, Alexander, Boehrnsen and Goselin, Stegall (302) and Stegall (256). NAYES: NONE

Dr. Goselin moved to **Approve the 2020-2021 proposed KASEC budget be put on 30-day review.** Second: Mr. Stegall ROLL CALL VOTE: AYES: Palan, Alexander, Boehrnsen and Goselin, Stegall (302) and Stegall (256). NAYES: NONE

7. **OTHER** - KASEC is willing to facilitate a bulk order purchase for clear masks for any member District that is interested in getting them at a discounted rate. Donovan has also inquired about purchasing thru KASEC as well. Once the Director compiles the requests she will place the order and disseminate them to the Districts.

8. **ADJOURNMENT**

There being no further business, Dr. Alexander moved to adjourn the Executive Board Meeting at 10:22 a.m. Second: Mr. Stegall VOICE VOTE: ALL AYES. Meeting adjourned.



President - *Pat. Tim*



Secretary

DQ/jc
7/30/2020