



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JULY 18, 2019

President Pro-tem Dr. Palan called the Executive Board Meeting of July 18, 2019 to order at 9:36 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: John Palan (Grant Park), Marcus Alexander (Pembroke), Helen Boehrsen, (St. George), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Robin Tidwell, IEA/NEA Representative, Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: Tonya Evans, (Central), Scott Goselin (Bradley Elementary),

2. PUBLIC COMMENT None

3. CLOSED SESSION Dr. Alexander moved to go into closed session at 9:37 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Ms. Boehrsen ROLL CALL: ALL AYES: Palan, Alexander, Stegall (256), Stegall (302), Boehrsen.

Open Session Reconvened at 11:05 a.m.

4. CONSENT AGENDA

- A. Minutes: Minutes of June 13, 2019 as mailed and presented.
- B. Payment of Bills:
Payroll and Liabilities \$82,888.87; July Accounts Payable \$9,584.27 and June Impress \$326,900.74.
- C. Closed Session Minutes: Closed Session Minutes for July 18, 2019.
- D. Approval of Autism Consultants for 2019-2020
- E. Approval of Resolution to Transfer Funds

Ms. Boehrsen moved to approve the Consent Agenda as presented. Second: Dr. Alexander ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Alexander, Palan, and Boehrsen.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. 2019-2020 PROJECTED PROGRAM NUMBERS
- B. FY19 ANNUAL AUDIT
- C. AUDIOLOGICAL LEASE AGREEMENT

Heartland Harvest has agreed to a five-year lease agreement with KASEC for the Audiological Program. Proposed monthly payment will be \$900/mos. beginning August 1, 2019.

D. PROPOSED FY 20 KASEC BUDGET

E. RESCHEDULE AUGUST EXECUTIVE BOARD MEETING

Due to the I-Kan Administrative Kick-Off being held August 8, KASEC's Executive Board Meeting will need to be rescheduled. Director will email the Board alternative dates for the meeting.

6. ACTION ITEMS

Ms. Boehrsen moved to **Approve additional work hours for Anne Stephens, vision Itinerant Teacher, effective August 12, 2019 to June 5, 2020 at her hourly rate of \$31.28.** Second Stegall ROLL CALL VOTE: AYES: Alexander, Palan, Stegall (256), Stegall (302), and Boehrsen.

Mr. Stegall moved to **Approve the reassignment for the title of full time Program Administrator for Kori Giacometti.** Second Dr. Palan ROLL CALL VOTE: ALL AYES: Boehrsen, Alexander, Palan, Stegall (256), and Stegall (302).

Dr. Alexander moved to **Deny the grievance pertaining to the personnel issue identified in closed session and to authorize the Director to issue the written response on behalf of the KASEC Executive Board.** Second Palan ROLL CALL VOTE: ALL AYES: Palan, Boehrsen, Alexander, Stegall (256), and Stegall (302).

Dr. Alexander moved to **Approve the five-year Lease Agreement with Heartland Harvest for the Audiological Office at \$900 per month for each of the five years.** Second Stegall ROLL CALL VOTE: ALL AYES: Boehrsen, Alexander, Palan, Stegall (256), and Stegall (302).

Dr. Alexander moved to **Approve placing the Draft FY20 KASEC budget on 30-day review.** Second Stegall ROLL CALL VOTE: ALL AYES: Boehrsen, Alexander, Palan, Stegall (256), and Stegall (302).

7. OTHER

8. ADJOURNMENT

There being no further business, Dr. Alexander moved to adjourn the Executive Board Meeting at 11:11 a.m. Second: Ms. Boehrsen VOICE VOTE: ALL AYES. Meeting adjourned.



Scott Goselin, President



Tonya Evans, Secretary

DQ/jc
7/31/2019