



# Kankakee Area Special Education Cooperative

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## MINUTES EXECUTIVE BOARD MEETING SEPTEMBER 10, 2020

President Scott Goselin called the Executive Board Meeting of September 10, 2020 to order at 9:41 a.m. at the Kankakee Area Career Center. A Quorum was present.

### 1. ROLL CALL

PRESENT: Helen Boehrsen, (St. George) via phone, Scott Goselin (Bradley), Marcus Alexander (Pembroke), John Palan (Grant Park), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Tonya Evans (Central)  
Also present Debra Quain, Director and Jill Cowser, Recording Secretary

ABSENT: None

2. PUBLIC COMMENT None

3. CLOSED SESSION None

### 4. CONSENT AGENDA

- A. Minutes from August 12, 2020 as mailed and presented.
- B. Payroll and Liabilities \$46,268.83; September Accounts Payables \$4,998.27; and August Imprest \$117,272.05
- C. Adopt Amended and 5 Year Review Policies from PRESS Issue 104

Dr. Palan moved to approve the Consent Agenda excluding item C, Approval of Closed Session minutes from September 10, 2020. Second: Ms. Evans ROLL CALL: AYES: Stegall (256), Stegall (302), Evans, Goselin, Palan, Boehrsen, and Alexander. NAYES: NONE

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

**Ms. Quain's report included:**

#### A. FY20 AUDIT PRESENTATION

Jackie Meils from SKDO, CPAs and Advisors presented the 2019-2020 financial audit. She stated there were no findings this year to report. She gave a summary of FY 20 revenue and expenditures. KASEC's fund balance is \$812,315. KASEC transferred \$15,000 from the Transportation Fund to the Educational Fund as transportation services are no longer provided by KASEC. Also noted, KASEC cannot estimate the effect the pandemic may have on future financial revenue and expenditures.

Helen Boehrsen left the meeting at 9:53 a.m .

**B. COMMUNICATIONS PROGRAM NUMBERS**

The Director gave an update of the Communications Program numbers. To date, the program has been running for three half days in-person and all is going well.

**C. ALTERNATIVE DAY PROGRAM NUMBERS**

The Board was updated on the Alternative Day Program enrollment. The program is running five days a week, full days, in-person and is going well.

**6. ACTION ITEMS**

Dr. Goselin moved to **Approve the resignation of Donna Marchand, Vision Itinerant Teacher, effective immediately.** Second Ms. Evans ROLL CALL VOTE: AYES: Palan, Alexander, Stegall (256), Stegall (302), Evans, and Goselin. NAYES: NONE

Dr Palan moved to **Accept the FY20 Financial Audit as presented.** Second Dr. Alexander ROLL CALL VOTE: AYES: Palan, Alexander, Stegall (302), Stegall (256), Evans and Goselin. NAYES: NONE

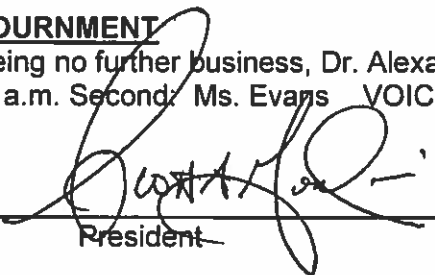
**7. OTHER** - Nikki Nicholson, the St. Anne High School Governing Board member, has volunteered to be part of this year's negotiation team.

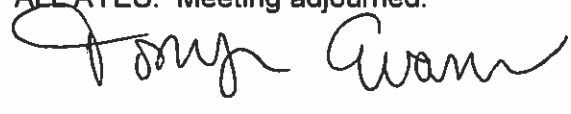
The Director offered the use of lapel microphones and soundfield systems to the member districts to assist teachers with instruction.

KASEC will be contracting with Southwest Cook County Cooperative Association for Special Education (SWCCCASE) for Orientation and Mobility Services and is looking into Vision services with Lincolnway Cooperative.

**8. ADJOURNMENT**

There being no further business, Dr. Alexander moved to adjourn the Executive Board Meeting at 10:02 a.m. Second: Ms. Evans VOICE VOTE: ALL AYES. Meeting adjourned.

  
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President

  
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Secretary