



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING SEPTEMBER 12, 2024

President Smith called the Executive Board Meeting of September 12, 2024 to order at 9:30 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Matt Maxwell, (Central), Jay Smith (St. George), John Palan (Grant Park), Mark Hammond (Bradley Elementary), Charles Stegall (St. Anne,) Also present: Lindsey Coffey, Director

ABSENT: Nicole Terrell-Smith (Pembroke)

2. PUBLIC COMMENT - SKDO presented the 2023-2024 audit report to the Board.

3. CLOSED SESSION - None

4. CONSENT AGENDA

- A. Approval of Minutes from August 22, 2024 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; September Accounts Payable and August Imprest.
- C. Approve First Reading of Press Plus Policy Issue 115
- E. Approve Hearing and Vision Screen Contract with Kim Gerretse

The Board discussed the fund balance for payroll.

Mr. Stegall moved to approve the Consent Agenda as presented: Second: Dr. Palan
ROLL CALL: ALL AYES: Stegall, Hammond, Maxwell, Smith, and Palan.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Coffey's report included:

A. PROGRAM UPDATES

The Director gave updated enrollment for each program and program costs were discussed if additional staff is needed.

B. 2024-2025 VACANCIES

KASEC is still in need of a .2 FTE Social Worker and 1.0 FTE Communications Teacher. Additional staff may also be needed to meet the needs of new students.

C. FY24 FINANCIAL AUDIT

The financial audit will be approved at the October Board meeting.

D. 1ST QUARTER BILLING UPDATE

Member Districts 1st quarter billing has been mailed out. The Board has decided to move to monthly billing for tuition, services and overhead costs. Hospital rate of students were also discussed.

E. DIRECTOR EVALUATION

The Committee for Finance, Director Evaluations and others will be decided in October.

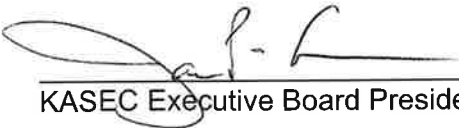
F. OTHER

6. ACTION ITEMS - None

7. OTHER - None

8. ADJOURNMENT

There being no further business, Dr. Palan moved to adjourn the Executive Board Meeting at 10:17 a.m. Second: Mr. Stegall VOICE VOTE: ALL AYES. Meeting adjourned.


KASEC Executive Board President

10-10-2024
Date


KASEC Executive Board Secretary

10/10/24
Date

LC/jc
9/24/2024