



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING SEPTEMBER 17, 2019

President Dr. Goselin called the Executive Board Meeting of September 17, 2019 to order at 8:31 a.m. at the St. Anne School District Office. A Quorum was present.

1. ROLL CALL

PRESENT: John Palan (Grant Park), Marcus Alexander (Pembroke), Helen Boehrsen, (St. George) (8:38 a.m.), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Tonya Evans (Central), Scott Goselin (Bradley) Also present Debra Quain, Jill Cowsert, Recording Secretary, Lisa Stalnecker, Bookkeeper and Jackie Meils, Auditor, SKDO

ABSENT: None

2. PUBLIC COMMENT None

3. DIRECTOR'S REPORT Board members received the Director's report in their mailing. **Ms. Quain's report included:**

A. 2019-2020 PROGRAM NUMBERS

The Director reviewed current enrollment. Additionally, more non-member districts have been inquiring about Alternative Day Program services. Dr. Alexander expressed an interest in KASEC providing services for more severe need students in Kankakee County.

B. FY19 AUDIT PRESENTATION

Jackie Miller from Smith, Koelling, Dykstra, & Ohm, P.C. presented the FY19 draft audit. KASEC has a cash balance just under \$900,000. No findings were reported. The final report will include a reference to the grievance in arbitration.

C. IDEA PART B EXPENDITURE REPORTS

KASEC will prepare an expenditure report for overhead costs and send copies to the districts. These expenditures should be included in the IDEA Part B expenditures sent to ISBE. The Director has asked each member district to send a copy of their IDEA Flow Thru grant to KASEC.

4. CLOSED SESSION Dr. Goselin moved to go into closed session at 8:48 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Ms. Evans ROLL CALL: ALL AYES: Palan, Alexander, Stegall (256), Stegall (302), Boehrsen, Evan, Goselin.

Open Session Reconvened at 8:56 a.m.

5. CONSENT AGENDA

- A. Minutes: Minutes of August 23, 2019 as mailed and presented.
- B. Payment of Bills:
Payroll and Liabilities \$76,838.16, September Accounts Payable \$146,348.29 and August Imprest \$313,766.
- C. Closed Session Minutes: Closed Session Minutes for September 17, 2019.

Ms. Evans moved to approve the Consent Agenda as presented. Second: Mr. Stegall ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Alexander, Goselin, Evans, Palan, and Boehrsen.

6. ACTION ITEMS

Dr. Goselin moved to Approve the full-time employment of Dawanda Smith, 1:1 Paraprofessional in the Alternative Day Program, at a prorated salary of \$23,948.58 for a total of 159 days effective September 16, 2019 Second Dr. Alexander ROLL CALL VOTE: AYES: Alexander, Evans, Goselin, Stegall (256), Stegall (302), and Boehrsen. NAYES: Palan

Dr. Palan moved to Approve the reassignment of Kathleen Bloomquist, from 1:1 Paraprofessional to full-time Junior High Classroom Teacher for the Alternative Day Program effective September 16, 2019. Her prorated teacher salary will be \$35,441.10 for a total of 159 days. Second Ms. Evans ROLL CALL VOTE: ALL AYES: Boehrsen, Alexander, Palan, Stegall (256), and Stegall (302), Evans and Goselin.

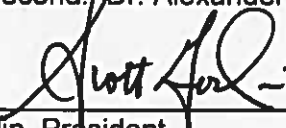
Dr. Goselin moved to Approve the FY19 Audit as presented contingent on the final report from Smith, Koelling, Dyktra & Ohm P.C. Second Ms. Evans ROLL CALL VOTE: ALL AYES: Goselin, Evans, Palan, Boehrsen, Alexander, Stegall (256), and Stegall (302).

7. OTHER

Bourbonnais Elementary's Interim Superintendent, Dr. Margaret Longo has inquired about the possibility of utilizing KASEC's services and has asked to meet with KASEC's Director. A meeting has been set up for September 26th.

8. ADJOURNMENT

There being no further business, Ms. Evans moved to adjourn the Executive Board Meeting at 9:04 a.m. Second: Dr. Alexander VOICE VOTE: ALL AYES. Meeting adjourned.



Scott Goselin, President



Tonya Evans, Secretary

DQ/jc
9/19/2019