



Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 * 815-422-4151 Telephone * 815-427-8409 FAX

MINUTES EXECUTIVE BOARD MEETING APRIL 12, 2018

President Pro-tem Palan called the Executive Board Meeting of April 12, 2018 to order at 10:09 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Tonia Evans (Central), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), John Palan (Grant Park)
Also, present Debra Quain, Director Jill Cowsert, Recording Secretary

ABSENT: Helen Boehrsen (St. George), John Thomas (Pembroke), Scott Goselin (Bradley)

2. PUBLIC COMMENT None

3. CLOSED Ms. Evans moved to go into closed session at 10:10 a.m. for the purpose to discuss personnel 5ILCS 120/2 (c) (1) and negotiations 5ILCS 120/2 (c) (2) Second: Dr. Palan
ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Palan and Evans.

Open Session Reconvened at 10:35 a.m.

4. CONSENT AGENDA

- A. Minutes: Minutes of March 15, 2018 Executive Board Meeting
- B. Payment of Bills:
Payroll and Liabilities \$83,526.43; April Accounts Payable \$12,286.60; March Impress \$10,055.85
- C. Closed Session Minutes: Approve Closed Session Minutes of April 12, 2018
- D. Bulk Paper Bid
- E. KASEC Program/Office Leases
- F. Press Policy Issue 97: Approve 1st Reading of Press Policy Issue 97

Ms. Quain reviewed the FY19 bulk paper bid with the Board. After further discussion regarding the use of a lower grade recycled paper, and having consulted with another school district that utilizes the recycled paper; the Board agreed to move forward with the bulk paper bid.

Ms. Evans moved to approve the Items of the Consent Agenda Second: Dr. Palan ROLL CALL: ALL AYES: Palan, Evans, Stegall (256) and Stegall (302)

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. FY 18 PROGRAM NUMBERS

Ms. Quain reviewed the current program numbers and the projected numbers for the FY 19 school year.

B. NEEDS ASSESSMENT SURVEY

The annual Needs Assessment Survey was distributed to district general and special education staff, as well as parents. Results will be compiled and reported on in the May meeting.

C. 2018-2019 VISION SERVICES

Ms. Quain recapped the vision service discussion from last month's meeting. She stated KASEC's Vision Itinerant caseload has increased significantly this year. Ms. Quain has interviewed a potential Vision Itinerant to alleviate the overload for the FY 19 school year should the Board choose to add additional staff. Further discussion will take place and Ms. Quain will be sending out correspondence to Districts informing them of any potential changes for the FY 19 school year.

D. KASEC WEBSITE

Training for the new website will be April 16 with SugarWebs. The website will go live following the training.

E. STATEMENT OF ECONOMIC INTEREST

Ms. Quain reminded the Board to list KASEC as an entity on their Statement of Economic Interest. Statements are due May 1 to the Kankakee County Clerk's office.

F. MAINTENANCE OF EFFORT

MOE spreadsheets have been distributed to the District Directors and Superintendents. MOE's must be rectified prior to the FY 19 IDEA Part B grants being approved.

6. ACTION ITEMS

Mr. Stegall moved to **Approve the decrease in employment days for Lori Ader - Steinhauser, Audiologist, from 156 to 144 days, for the 2017-2018 school year per her request. The number of her employment days will remain 144 for the 2018-2019 school year as well.** Second: Ms. Evans ROLL CALL VOTE: AYES Evans, Stegall (256), Stegall (302), and Palan.

Dr. Palan moved to **Approve the full-time employment (previously part-time effective December 7, 2017) of Terri Schellhase, Parapro (1:1 aide) in the Alternative Day Program effective March 19, 2018** Second Ms. Evans ROLL CALL VOTE: ALL AYES: Evans, Stegall (256), Stegall (302), and Palan.

Ms. Evans moved to **Approve the resolution to release the following non-certified staff based on projections for the 2018-2019 school year: Terri Schellhase, Paraprofessional, Communications Program (1.0 FTE) Second Dr. Palan** ROLL CALL VOTE: ALL AYES: Evans, Stegall (256), Stegall (302), and Palan.

7. OTHER - None

8. MOTION TO ADJOURN

There being no further business, Mr. Stegall moved to adjourn the Regular Executive Board Meeting at 10:55 a.m. Second/ Ms. Evans VOICE VOTE: ALL AYES. Meeting Adjourned.



Scott Goselin, President



Tonya Evans, Secretary