



# Kankakee Area Special Education Cooperative

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## MINUTES EXECUTIVE BOARD MEETING APRIL 2024

President Goselin called the Executive Board Meeting of April 11, 2024 to order at 9:30 a.m. at the Kankakee Area Career Center. A Quorum was present.

### 1. ROLL CALL

PRESENT: Matt Maxwell (Central), Scott Goselin (Bradley Elementary), Nicole Terrell-Smith (Pembroke), John Palan (Grant Park). Also present: Lindsey Coffey, Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: Mr. Charlie Stegall and Dr. Jay Smith

OTHER: The Board welcomed Lindsey Coffey the new KASEC Director beginning July 1, 2024.

### 2. PUBLIC COMMENT -- None

3. CLOSED SESSION -- Dr. Palan moved to go into closed session at 9:32 a.m. for the purpose of discussing personnel 5ILCS 120/2 (c) (1) and Negotiations 5ILCS 120/2 (c) (2) Second: Dr. Terrell-Smith ROLL CALL: AYES: Maxwell, Goselin, Palan, and Terrell-Smith. NAYES: NONE

Returned to Open Session: 9:47 a.m.

### 4. CONSENT AGENDA

- A. Approval of Minutes of March 14, 2024 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; March Accounts Payable and March Impress.
- C. Approval of Closed Session Minutes of April 11, 2024
- D. First Reading of Amended Policies and 5 Year Review Press Issue 114

Dr. Palan moved to approve the Consent Agenda excluding C. Closed Session Minutes of March 14, 2024. Second: Dr. Maxwell ROLL CALL: ALL AYES: Maxwell, Goselin, Palan, and Terrell-Smith.

### 5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

**Ms. Quain's report included:**

- A. ALTERNATIVE DAY PROGRAM NUMBERS
- B. COMMUNICATIONS PROGRAM NUMBERS

C. TRANSITIONS PROGRAM NUMBERS

D. NEEDS ASSESSMENT SURVEY

The Needs Assessment results have been disseminated to each Superintendent and District Director.

E. AUDIOLOGICAL OFFICE UPDATE

Kankakee #111 has reported that it anticipates their Transitions Program relocating after next school year. It is not felt KASEC would want to move their audiological office/booth after a year, thus the Kankakee #111 is no longer an option. KASEC's Director is working with the realtor to finalize a lease agreement to the Board for approval at the May meeting.

F. STATEMENT OF ECONOMIC INTEREST

The Director reminded the Board to include KASEC in their Statement of Economic Interest filing due May 1, 2024.

**6. ACTION ITEMS**

Dr. Palan moved to **Approve the employment of staff for the Communications Program ESY from June 3-27, 2024, Monday-Thursday 8:00 a.m.-12:15 p.m., Michelle Ramirez, Teacher, Megan Tavares, Paraprofessional, and Kate Haenig, Social Worker.** Second: Dr. Maxwell ROLL CALL: ALL AYES: Palan, Terrell-Smith, Maxwell, Goselin, and Smith.

Dr. Goselin moved to **Approve the full-time employment of Nykearra Calbert, Teacher for the Alternative Day Program for the 2024-2025 school year pending certification in May 2024.** Second: Dr. Terrell-Smith ROLL CALL: ALL AYES: Palan, Terrell-Smith, Maxwell, Goselin, and Smith.

**7. OTHER** - The Finance Committee will plan to meet to discuss administrative costs for the 2024-2025 school year.

Due to the consolidation of the St. Anne Schools, KASEC's Articles of Joint Agreement will need to be amended. The Director will investigate what this will entail and report back at the May meeting.

**8. ADJOURNMENT**

There being no further business, Dr. Palan moved to adjourn the Executive Board Meeting at 9:57a.m. Second: Dr. Terrell-Smith VOICE VOTE: ALL AYES. Meeting adjourned.

  
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KASEC Executive Board President

5-16-2024  
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Date

  
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KASEC Executive Board Secretary

5/16/24  
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Date