



Kankakee Area Special Education Cooperative

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MINUTES PUBLIC HEARING KASEC FY 24 BUDGET AUGUST 23, 2023

Director Quain opened the Public Hearing at 6:01 p.m. for questions and documents regarding the proposed KASEC FY 24 Budget.

1. ROLL CALL

PRESENT: Brianna Koch (Central), Chrissy Pickens (Grant Park), Mary Fisher (Bradley), Laura Wendt (St. Anne HS), LaDawn Armstrong (St. George)

ABSENT: Louie Farber (St. Anne Grade School), Stacey Noble (Pembroke)

Also Present: Debra Quain, KASEC Executive Director

2. PUBLIC COMMENT None

KASEC received all seven budget approvals from member districts which meets the required amount for KASEC's Governing Board to approve the FY 24 Budget.

There being no public comment, nor questions from the Governing Board, Director Quain concluded the public hearing.

MINUTES Governing Board Meeting AUGUST 23, 2023

The Governing Board Meeting of August 23, 2023 was called to order by President Fisher at 6:02 p.m. A quorum was present.

1. ROLL CALL

PRESENT: Brianna Koch (Central), Chrissy Pickens (Grant Park), Mary Fisher (Bradley), Laura Wendt (St. Anne HS), LaDawn Armstrong (St. George)

ABSENT: Louie Farber (St. Anne Grade School), Stacey Noble (Pembroke)

Also Present: Debra Quain, KASEC Executive Director

2. PUBLIC COMMENT None

3. CLOSED SESSION None

4. CONSENT AGENDA

A. Approval of Minutes from May 24, 2023

Ms. Wendt moved to approve the Consent Agenda. Second: Ms. Pickens ROLL CALL: ALL AYES Ms. Koch, Ms. Pickens, Ms. Wendt, Ms. Fisher

5. DIRECTOR'S REPORT

A. Proposed FY 24 KASEC Budget

Ms. Quain received all seven member districts' signatures of approval for the FY 24 proposed budget. No board members raised any questions.

B. 2023-2024 Program Numbers

Ms. Quain reported the student numbers for the Alternative Day Program, Communication Program, and Transition Program.

C. Proposal to waive Administrative Costs for FY 24

Ms. Quain explained how KASEC will be handling administrative costs (Director salary/benefits) for the 2023-2024 school year. Administrative costs have been waived for the past several years as a way to lower its fund balance to an amount that was identified by the Finance Committee as being appropriate. KASEC is now at that identified fund balance amount. It has been determined that twenty-five percent of the total of administrative costs will be assessed to districts that utilize KASEC's programs and/or services. The Finance Committee determined that 55% of the FY 24 administrative costs would be assessed to the member districts, 35% would be assessed to non-member districts, and 10% to the Lincoln Way Area Special Education Cooperative districts that use KASEC's audiological services. A discussion was held regarding the response KASEC received from some of the non-member districts regarding this "new" cost for using KASEC's programs/services.

D. Executive Director Search Committee

Ms. Quain provided the Governing Board with an updated on the process of hiring KASEC's next Executive Director.

E. Negotiations Committee

Ms. Quain informed the Governing Board that KASEC's Collective Bargaining

Agreement will expire June 30, 2024. She stated if any board member would like to join the Committee, to let her know. Negotiation meetings can commence after February 1st once the Union requests the initial meeting.

6. ACTION ITEMS

Ms. Fisher moved to approve the KASEC FY 24 Budget. Second: Ms. Koch ROLL CALL VOTE: ALL AYES Ms. Koch, Ms. Wendt, Ms. Pickens, Ms. Fisher

7. OTHER

Director Quain gave all Governing Board members a KASEC engraved gift that employees received on opening day. She also reported KASEC is seeking a part-time Social Worker for its Communications Program.

8. ADJOURNMENT

There being no further business, Ms. Wendt moved to adjourn the Governing Board Meeting at 6:24 p.m. Second: Ms. Pickens VOICE VOTE: ALL AYES Meeting adjourned.

Mary Fisher
KASEC Governing Board President

Brie Koch
KASEC Governing Board Secretary

9-11-24
Date

9-11-24
Date