



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING AUGUST 17, 2017

President Pro-Tem Dr. Palan called the Executive Board Meeting of August 17, 2017 to order at 8:30 a.m. at the St. Anne School District Central Office. A Quorum was present.

1. ROLL CALL

PRESENT: Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Mr. Thomas, (Pembroke), Ms. Evans, (Central), Dr. Palan (Grant Park) Also present Debra Quain, Jill Cowsert, Recording Secretary.

ABSENT: Helen Boehrsen, (St. George), Scott Goselin (Bradley)

2. PUBLIC COMMENT None

3. CLOSED SESSION Mr. Thomas moved to go into closed session at 8:31 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Mr. Stegall ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Palan, Thomas, Evans.

Open Session Reconvened at 8:35 a.m.

4. CONSENT AGENDA

- A. Minutes: Minutes of July 13, 2017 as mailed and presented.
- B. Payment of Bills:
Payroll and Liabilities \$71,170.33; August Accounts Payable \$19,921.17 and July Impress \$525.81.
- C. Closed Session Minutes: Closed Session Minutes for August 17, 2017
- D. Approval of Closed Session Minutes of January to June 2017 to remain closed.
- E. Approve First Reading of Amended and 5 Year Review Policies.

Mr. Stegall moved to approve the Items of the Consent Agenda Second: Mr. Thomas ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Palan, Thomas and Evans.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. FY 17 PROGRAM NUMBERS

Ms. Quain updated the Board on program numbers to date.

B. ARTICLES OF JOINT AGREEMENT

The Articles of Joint Agreement were approved and became effective July 13, 2017. Hard copies of the agreement were disseminated to the member districts.

C. KASEC VACANCIES

The part-time Deaf/Hard of Hearing Itinerant Teacher position is still open. Ms. Quain is continues to work on filling this position.

D. PROPOSED FY 18 KASEC BUDGET

Ms. Quain reported that the Governing Board at their August 15, 2017 meeting adopted the FY 18 KASEC Budget.

E. MOMENCE IDEA CARRYOVER

Momence received KASEC's letter regarding reimbursement of IDEA carryover dollars (\$12,546) on July 13, 2017. Momence is requesting documentation used for the calculation of the carryover dollars. The documentation was provided to Momence on August 8, 2017 and a revised amount of \$12,470 was calculated. KASEC is followed the same format used to reimburse Herscher School District's carryover dollars.

6. ACTION ITEMS

Ms. Evans moved to approve the full-time employment of Cassie Freeman, COTA, at a salary of \$43,000 effective August 14, 2017. Second: Mr. Thomas ROLL CALL VOTE: AYES Stegall (256), Stegall (302), Thomas, Evans, and Palan.

Ms. Evans moved to approve the recall of full-time employment for Amy Fountain 1:1 Paraprofessional in the Alternative Day Program, at a salary of \$18,908, reflective of Bachelors Column, Step 4 of the Parapro Scale of the current negotiated agreement. Second Mr. Thomas ROLL CALL VOTE: ALL AYES: Thomas, Stegall (256), Stegall (302), Palan and Evans.

Ms. Evans moved to approve the recall of full-time employment of Sherrie Ashley, Paraprofessional in the Communications Program, at a salary of \$25,908, reflective of Bachelors Column, Step 14 of the Paraprofessional Scale of the current negotiated agreement. Second: Mr. Stegall ROLL CALL VOTE: ALL AYES: Stegall (256), Stegall (302), Thomas, Palan, and Evans

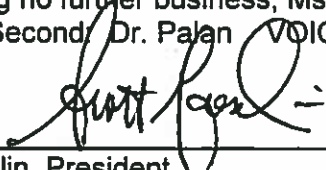
Ms. Evans moved to approve the additional employment of Amy Fountain, Substitute Adapted PE Teacher for the Alternative Day Program. Ms. Fountain will receive substitute pay (\$90/day or \$12.00/hr.) on top of her regular paraprofessional pay for the hours she teaches Adapted PE. Second Mr. Thomas ROLL CALL VOTE: ALL AYES: Thomas, Stegall (256), Stegall (302), Palan and Evans.

7. OTHER

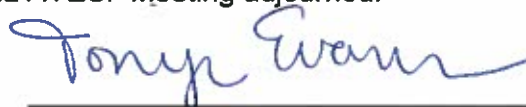
The Board discussed the possibility of purchasing Press Plus Policy Service to update KASEC's policy manual. Ms. Quain will present definitive numbers to the Board at the September meeting.

8. ADJOURNMENT

There being no further business, Ms. Evans moved to adjourn the Executive Board Meeting at 8:45 a.m. Second: Dr. Palan VOICE VOTE: ALL AYES. Meeting adjourned.



Scott Goselin, President



Tonya Evans, Secretary