

Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING FEBRUARY 27, 2018

President Goselin called the rescheduled Executive Board Meeting of February 27, 2018 to order at 9:30a.m.at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Scott Goselin (Bradley), Tonia Evans (Central), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Dr. Palan (Grant Park)
Also, present Debra Quain, KASEC Director and Jill Cowsert, Recording Secretary

ABSENT: Helen Boehrsen (St. George), John Thomas (Pembroke)

2. PUBLIC COMMENT None

3. **CLOSED** Mr. Stegall moved to go into closed session at 9:32 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Dr. Goselin ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Palan, Goselin and Evans.

Open Session Reconvened at 9:53 a.m.

4. CONSENT AGENDA

- A. Minutes: Minutes of January 18, 2018 Executive Board Meeting
- B. Payment of Bills:
Payroll and Liabilities \$79,858.59; February Accounts Payable \$12,256.64
- C. Closed Session Minutes: Approve Closed Session Minutes of February 27, 2018
- D. Press Policy Issue 96: Approve 1st Reading of Press Policy Issue 96

Ms. Evans moved to approve the Items of the Consent Agenda Second: Dr. Palan ROLL CALL: ALL AYES: Goselin, Evans, Stegall (256), Stegall (302) and Palan,

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. FY 18 PROGRAM NUMBERS
- B. FY19 PROJECTION SHEETS

FY 19 Projection sheets were due February 1, 2018. Herscher has yet to submit their projections. Preliminary personnel recommendations have been created, yet may change based upon Herscher's program/service requests. Ms. Quain indicated the possible need for additional Vision and O & M staff due to increase in student needs.

C. CARRYOVER IN GRANTS

Carryover dollars have been loaded to the member Districts IDEA FT grants. Grant amendments were due to KASEC January 31, 2018. KASEC is still waiting on one district to submit their amendments. Per Grant Park's request, their carryover dollars will be allocated to the FY 19 school year.

D. KASEC DIRECTOR EVALUATION

The Director evaluation is active on Survey Monkey. All Executive and Governing Board members should have completed the evaluation by February 16. To date, all Executive Board members and two Governing Board Member have completed the evaluation. Results were compiled by Dr. Goselin and Dr. Palan and reported in Closed Session.

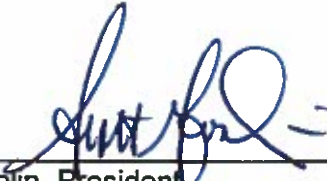
6. ACTION ITEMS - No Action taken at this meeting.

7. OTHER

- A. Ms. Quain reported that Herscher received a letter from State Representative Lindsay Parkhurst stating her decision to not introduce her bill to address reallocation of funds to districts that have withdrawn from Cooperatives. Ms. Quain commended the IAASE lobbyist for her assistance with this matter. Dr. Palan followed up by commending Ms. Quain on her prompt attention to the issue.
- B. Ms. Quain is meeting with Sugar Webs on February 28, 2018 to begin the new website upgrade.
- C. Ms. Quain informed the Board that she received a subpoena for paperwork regarding an incident that occurred at the former KASEC location on 1 Stuart Drive in 2014. A Kankakee School District employee slipped on the ice outside the building and sustained injuries. The employee is suing the snow removal company contracted by KASEC. Ms. Quain contacted KASEC's attorney and followed up by mailing the incident report.
- D. Future Executive Board Meeting dates and times that coordinate with the Career Center's board meetings dates was discussed.

8. ADJOURNMENT

There being no further business, Dr. Palan moved to adjourn the rescheduled Regular Executive Board Meeting at 10:05 a.m. Second: Mr. Stegall VOICE VOTE: ALL AYES. Meeting Adjourned.



Scott Goselin, President



Tonya Evans, Secretary