



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JULY 13, 2017

President Goselin called the Executive Board Meeting of July 13, 2017 to order at 9:33 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Mr. Thomas, (Pembroke) Also present: Debra Quain, Jill Cowsert, Recording Secretary.

ABSENT: Tonya Evans, (Central), John Palan (Grant Park), Helen Boehrsen, (St. George)

Mr. Stegall appointed Secretary Pro-tem

ARRIVING AFTER ROLL CALL: Helen Boehrsen, (St. George) 9:37 a.m.

2. PUBLIC COMMENT None

3. CLOSED SESSION Mr. Stegall moved to go into closed session at 9:34 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Mr. Thomas ROLL CALL: ALL AYES: Goselin, Stegall (256), Stegall (302), Thomas.

Open Session Reconvened at 9:36 a.m.

4. CONSENT AGENDA

A. Minutes: Minutes of June 22, 2017 as mailed and presented.

B. Payment of Bills:

Payroll and Liabilities \$84,779.34; July Accounts Payable \$90,244.24 and June Imprest \$711.92.

C. Closed Session Minutes: Closed Session Minutes for July 13, 2017

D. Adopt Amended Policies from March and October 2016

E. Approve Timberline Billing Services, LLC contract as presented.

F. Approve Risk Management Package Renewal as presented

G. Approve the Lease Renewal with Heartland Harvest Properties, LLC for KASEC Audio 8/1/2017-2018.

Ms. Boehrsen moved to remove the approval of the lease renewal with Heartland Harvest Properties, LLC from the consent agenda. Second: Mr Thomas ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Goselin, Thomas and Boehrsen.

Mr. Thomas moved to approve the Consent Agenda Items A-F only. Second: Ms. Boehrsen
ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Goselin, Thomas and Boehrsen.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. FY 17 PROGRAM NUMBERS

Ms. Quain updated the Board on program numbers to date.

B. PROPOSED AMENDMENT OF ARTICLES OF JOINT AGREEMENT

To date, KASEC has received amended approval resolutions from four districts. Five approvals are needed for the amendment to become effective.

C. KASEC VACANCIES

Ms. Quain reported KASEC has a part-time Deaf/Hard of Hearing Itinerant Teacher and full time Certified Occupational Therapy Assistant vacancies. KASEC will be contracting time from SAGS for its part-time job coach position.

D. IDEA PART B GRANTS

FY 18 grants are due to KASEC no later than August 1. KASEC has received all but two grants.

E. PROPOSED FY 18 KASEC BUDGET

The proposed budget has been completed and will be emailed to both Governing and Executive Boards. Recommendation has been made to place the proposed budget on display for 30 days and a public hearing to be held at the regularly scheduled Governing Board meeting set for August 15, 2017.

6. ACTION ITEMS

Mr. Stegall moved to approve the contractual employment of Eric Bertram at an hourly rate of \$34.60 plus IMRF and FICA and Ted Bartnik at an hourly rate of \$31.85 plus IMRF and FICA for the FY 18 school year, paid as a purchase service on a quarterly basis to St. Anne. Second: Mr. Thomas ROLL CALL VOTE: AYES Stegall (256), Stegall (302), Thomas, Goselin, and Boehrsen.

Mr. Stegall moved to approve the 1-year contract with Heartland Harvest Properties LLC at \$800/month from 8/1/2017-8/1/2018. However the Board gives the Director approval for a 2-year contract agreement with Heartland Harvest Properties if lease rate remains at for both years. Second Mr. Thomas ROLL CALL VOTE: ALL AYES: Thomas, Stegall (256), Stegall (302), Boehrsen, and Goselin.

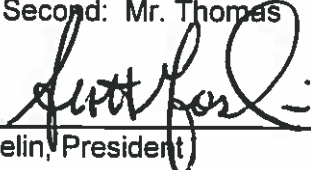
Mr. Thomas moved to approve placing the FY 18 proposed budget on display for 30 days and publish an announcement for a public hearing at the regularly scheduled Governing Board Meeting August 15, 2017. Second: Dr. Goselin ROLL CALL VOTE: ALL AYES: Stegall (256), Stegall (302), Thomas, Boehrsen and Goselin

7. OTHER

As defined by ISBE, Momenca has asked for their IDEA grant carryover monies. Momenca is also inquiring about the KASEC building proceeds received in May. At the Executive Board meeting in May, the Board approved the proceeds of the building sale would be used to offset administrative costs to the Districts. The Executive Board also approved the May Agenda minutes at their regular Executive Board meeting in June. Ms. Quain has assembled a letter for the attorney's approval. KASEC's calculation of carryover dollars is \$12,546.

8. ADJOURNMENT

There being no further business, Mr Stegall moved to adjourn the Executive Board Meeting at 9:49 a.m. Second: Mr. Thomas VOICE VOTE: ALL AYES. Meeting adjourned.



Scott Goselin, President



Tonya Evans, Secretary

DQ/jc
8/10/2017