



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JUNE 10, 2024

President Goselin called the Executive Board Meeting of June 10, 2024 to order at 8:30 a.m. at the St. Anne School District Office. A Quorum was present.

1. ROLL CALL

PRESENT: Jay Smith (St. George), John Palan (Grant Park), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowsert, Recording Secretary.

ABSENT: Nicole Terrell-Smith, (Pembroke), Matt Maxwell, (Central)

Dr. Palan moved to approve Mr. Stegall as Secretary Pro-tem. Second: Dr. Smith.

VOICE VOTE: All Ayes

Dr. Goselin presented Ms. Quain with a planter from the KASEC Executive Board in honor of her retirement and 17 years of service to KASEC.

2. PUBLIC COMMENT None

3. CLOSED SESSION - Dr. Goselin moved to go into closed session at 8:35 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1), Negotiations 5ILCS 120/2 (c) (2) Second: Dr. Smith ROLL CALL: AYES: Palan, Stegall (256), Stegall (302), Goselin, and Smith NAYES: NONE

Return to Open Session: 9:20 a.m..

4. CONSENT AGENDA

- A. Approval of Minutes of May 16, 2024 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; June Accounts Payable and May Imprest.
- C. Approval of Closed Session Minutes of June 10, 2024
- D. Approval to Destroy Closed Session Audio Tapes Jan-Dec. 2022
- E. Treasurer's Bond

Dr. Palan moved to approve the Consent Agenda as presented. Second: Mr. Stegall ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Smith, Goselin, and Palan.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. PROJECTED 2024-2025 ALTERNATIVE DAY PROGRAM NUMBERS
- B. PROJECTED 2024-2025 COMMUNICATIONS PROGRAM NUMBERS
- C. PROJECTED 2024-2025 TRANSITIONS PROGRAM NUMBER
- D. 2024-2025 ADMINISTRATIVE COST DISCUSSION

The Director reviewed the May discussion of the Administrative Cost breakdown and disseminated cost scenarios for the 2024-2025 school year for the Board to review. KASEC will be asking to approve the FY25 Administrators Cost Distribution as agreed upon and presented.

- E. AUDIOLOGICAL OFFICE UPDATE

KASEC will be asking the Board to approve the Audiological office lease located in the Clock Tower building in Kankakee. The 5-year lease agreement will be \$847 per month with KASEC paying electricity of approximately \$40-\$50/month.

- F. ARTICLES OF JOINT AGREEMENT

KASEC is asking for the Board to approve a resolution for an amendment of the Articles of Joint Agreement for the consolidation of St. Anne Grade School #256 and St. Anne High School #302. Each member district will then need to approve a resolution for the amendment. The amendment will become effective once a majority vote of four passes the resolution.

- G. 2024-2025 VACANCIES

The Director included the remaining vacancies for the 2024-2025 school year.

- H. 2024-2025 BOARD MEETING DATES

Included in the packet.

6. ACTION ITEMS

Dr. Smith moved to **Accept the resignation of Megan Tavares, paraprofessional in the Communications Program effective June 27, 2024.** Second: Dr. Palan ROLL CALL: ALL AYES: Smith, Stegall (256), Stegall (302), Goselin, and Palan.

Mr. Stegall moved to **Approve the full-time employment of Julie Schoon, Paraprofessional for the Transitions Program effective August 14, 2024 for the 2024-2025 school year.** Second: Dr. Palan ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Goselin, Palan and Smith.

Dr. Smith moved to **Approve the full-time employment of Melissa Daniels, Speech Language Pathologist, effective August 13, 2024 for the 2024-2025 school year.** Second: Dr. Palan ROLL CALL: ALL AYES: Smith, Stegall (256), Stegall (302), Goselin, and Palan.

Dr. Goselin moved to **Approve the part-time employment (.4 FTE) of Teresa (Bruns) Smith, Certified Occupational Therapy Assistant, effective August 14, 2024 for the 2024-2025 school year.** Second: Mr. Stegall ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Goselin, and Palan. Abstain: Smith

Dr. Palan moved to **Approve the 2023-2024 ESY employment of Anne Stephens, Vision Teacher to provide services to a Kankakee #111 student.** Second: Mr. Stegall ROLL CALL: ALL AYES: Smith, Stegall (256), Stegall (302), Goselin, and Palan.

Mr. Stegall moved to **Approve the Adapted P.E. Sub position stipend to Marsheko Grampton for the 2024-2025 school year.** Second: Dr. Palan ROLL CALL: ALL AYES: Smith, Goselin, Palan, Stegall (256), and Stegall (302).

Dr. Palan moved to **Approve a 5.0% salary increase for the following non-union staff: Karin Zylka, and Kori Giacometti as presented.** Second: Mr. Stegall ROLL CALL: ALL AYES: Smith, Stegall (256), Stegall (302), Goselin, and Palan.

Dr. Goselin moved to **Approve 5.0% salary increase for contracted staff: Lisa Stalnecker and Jill Cowsert as presented.** Second: Mr. Stegall ROLL CALL: ALL AYES: Smith, Stegall (256), Stegall (302), Goselin, and Palan.

Dr. Palan moved to **Approve the FY25 Administrative Cost Distribution Method based on enrollment with 40 percent of the costs going into programs/services tuitions as presented.** Second: Mr. Stegall ROLL CALL: ALL AYES: Smith, Stegall (256), Stegall (302), Goselin, and Palan.

Dr. Smith moved to **Approve the 5-year Audiological/Vision Lease as presented.** Second: Dr. Palan ROLL CALL: ALL AYES: Smith, Stegall (256), Stegall (302), Goselin, and Palan.

Dr. Smith moved to **Approve the 2024-2027 Collective Bargaining Agreement as presented.** Second: Dr. Goselin ROLL CALL: ALL AYES: Smith, Stegall (256), Stegall (302), Goselin, and Palan.

7. **OTHER-** Director Quain informed the board that there will be recoupment of Medicaid funding based upon the calculation of the final cost settlement. HFS will recoup these funds by withholding on future claims.

8. **ADJOURNMENT**

There being no further business, Dr. Smith moved to adjourn the Executive Board Meeting at 10:12 a.m. Second: Dr. Palan VOICE VOTE: ALL AYES. Meeting adjourned.



KASEC Executive Board President
07-18-24

Date



KASEC Executive Board Secretary
7/18/24

Date

DQ/jc
6/25/2024