



Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 * 815-422-4151 Telephone * 815-422-5023 Fax

MINUTES EXECUTIVE BOARD MEETING DECEMBER, 2024

President Smith called the Executive Board Meeting of December, 2024 to order at 9:37 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Jay Smith (St. George), Charles Stegall (St. Anne), Matt Maxwell, (Central), John Palan (Grant Park), Chris Hammond (Bradley Elementary), Nicole Terrell-Smith (Pembroke) via Zoom Also present: Lindsey Coffey, Director, Jill Cowser, Recording Secretary

ABSENT: None

2. PUBLIC COMMENT - None

3. CLOSED SESSION - None

4. CONSENT AGENDA

- A. Approval of Minutes from November 14, 2024 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; December Accounts Payable and November Imprest.
- C. Approval of Contract with Cornell University for TCI Updates
- E. Approval of Agreement with University of Illinois for Social Work Interns

Dr. Palan moved to approve the Consent Agenda as presented: Second: Mr. Hammond

ROLL CALL: ALL AYES: Hammond, Maxwell, Stegall, Smith, Terrell-Smith and Palan.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Coffey's report included:

A. PROGRAM UPDATES

The Director gave updated enrollment for each program and staffing needs.

B. 2024-2025 VACANCIES

The Director reviewed the 2025-2026 school year staffing needs. KASEC will post for the Physical Therapist position that will be vacant due to retirement. A possible option could be to hire a PTA if the position cannot be filled with a PT. KASEC has also identified the need for a Life Skills Coach for grades K-8. No location for this program has been determined, but the Director will give more feedback in January.

C. PROFESSIONAL DEVELOPMENT

Brian Anderson from BBCHS will be providing Adaptive PE training December 13 at the St. Anne District Office. BAT project from SIU will be held at KCC on January 6. February 4, KASEC will be offering Women in Leadership with Dr. Orzel.

D. PARENT ACADEMY

Toilet training with Lisa Cisek from Little Friends for children with IEPs was held November 21st at Bradley West.

E. E-LEARNING PLAN

KASEC will post the publication for the E-Learning plan on December 20, 2024. The E-Learning plan will then be presented to the Board in January.

F. INSTRUCTIONAL COACH

Instructional coaching to support KASEC's Special Education teachers will begin in January 2025 with Coach Alesa Wilson.

G. OTHER


KASEC hosted their Staff Holiday Party on December 13 at La Siesta.

Staff Highlight -Stephanie Blackman, Transitions Program Teacher.

6. ACTION ITEMS - None

8. ADJOURNMENT

There being no further business, Dr. Palan moved to adjourn the Executive Board Meeting at 9:59 a.m. Second: Mr. Stegall VOICE VOTE: ALL AYES. Meeting adjourned.



KASEC Executive Board President

01-16-2024

Date

LC/jc
1/6/2024



KASEC Executive Board Secretary

1/16/25

Date