



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING FEBRUARY 2024

President Goselin called the Executive Board Meeting of February 22, 2024 to order at 9:30 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Matt Maxwell (Central), Jay Smith (St. George), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: Nicole Terrell-Smith (Pembroke), John Palan (Grant Park)

Dr. Smith moved to approve Dr. Maxwell as Secretary Pro-Tem. Second: Dr. Goselin
AYES: Maxwell, Stegall (256), Stegall (302), Goselin, and Smith NAYES: NONE

2. PUBLIC COMMENT -- None

3. CLOSED SESSION -- Dr. Smith moved to go into closed session at 9:32 a.m. for the purpose of discussing personnel 5ILCS 120/2 (c) (1) Second: Dr. Maxwell ROLL CALL:
AYES: Maxwell, Goselin, Stegall (256) and Stegall (302), and Smith. NAYES: NONE

Returned to Open Session: 10:07 a.m.

4. CONSENT AGENDA

- A. Approval of Minutes of January 11, 2024 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; February Accounts Payable and January Impress.
- C. Approval of Closed Session Minutes of February 22, 2024
- D. Proposed FY 25 KASEC Calendar

Dr. Smith moved to approve the Consent Agenda as presented. Second: Dr. Maxwell ROLL CALL: ALL AYES: Maxwell, Stegall (256), Stegall (302), Goselin, and Smith.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. ALTERNATIVE DAY PROGRAM NUMBERS
- B. COMMUNICATIONS PROGRAM NUMBERS
- C. TRANSITIONS PROGRAM NUMBERS

D. AUDIOLOGICAL OFFICE UPDATE

KASEC continues to seek a new location for the Audiological office for the 2024-2025 school year. The Director has toured Kankakee #111's Transition Program site and a potential office space was identified. The Superintendent from Kankakee #111 will be meeting with their architect and will follow up with KASEC to determine the next steps.

E. FY25 PROJECTION SHEETS

The FY 25 composite was included in the packet as well as FY 25 KASEC staffing projections.

F. EMAIL HACK POTENTIAL FRAUD

The Director informed the Board of an email hack and potential direct deposit fraud case. The suggestion was made that no correspondence for changes to payroll/human resources be made electronically.

G. NEW KASEC DIRECTOR ON SITE

The new KASEC Director will be attending the District Director meeting on March 1st and then spending the remainder of the day with the current Director. She will also be attending KASEC's April Executive Board meeting.

6. ACTION ITEMS

Dr. Smith moved to **Approve the resignation of Megan Hoskins, Paraprofessional in the Communications Program, effective February 15, 2024.** Second: Dr. Maxwell ROLL CALL: ALL AYES: Maxwell, Stegall (256), Stegall (302), Goselin, and Smith.

7. OTHER - NONE

8. ADJOURNMENT

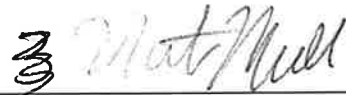
There being no further business, Dr. Smith moved to adjourn the Executive Board Meeting at 10:31 a.m. Second: Dr. Maxwell VOICE VOTE: ALL AYES. Meeting adjourned.



KASEC Executive Board President

3-14-24

Date



KASEC Executive Board Secretary

3-14-24

Date