

Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JANUARY 12, 2023

Vice-President Stegall called the Executive Board Meeting of January 12, 2023, to order at 9:30 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: John Palan (Grant Park), Jay Smith (St. George), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Tonya Evans, (Central)
Also present Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: Scott Goselin (Bradley Elementary), Nicole Terrell-Smith (Pembroke)

2. PUBLIC COMMENT—None

3. CLOSED SESSION—Dr. Palan moved to go into closed session at 9:31 a.m. for the purpose of discussing personnel 5ILCS 120/2 (c) (1) Second: Dr. Smith ROLL CALL: AYES: Evans, Stegall (256), Stegall (302), Smith, and Palan. NAYES: NONE

Returned to Open Session: 9:49 a.m.

4. CONSENT AGENDA

- A. Approval of Minutes of December 15, 2022, as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities, January Accounts Payable, and December Imprest
- C. Approval of January 12, 2023, Closed Session Minutes
- D. Adoption of Amended and 5-Year Review Policies Issue 110
- E. Approval of Bulk Paper Bid
- F. Six-Month Closed Session Review

Ms. Evans moved to approve the Consent Agenda as presented. Second: Dr. Palan ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Smith, Palan, and Evans,

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. ALTERNATIVE DAY PROGRAM NUMBERS
- B. COMMUNICATIONS PROGRAM NUMBERS
- C. TRANSITIONS PROGRAM NUMBERS
- D. WEB-BASED IEP SYSTEM

The KASEC director reached out to PCG to inquire about the ramifications of having districts utilize different IEP systems. PCG assured KASEC that there would not be a cost increase if less KASEC districts utilized EasyIEP. KASEC will continue discussions with area directors.

E. SLP VIRTUAL SERVICES FOR COMMUNICATIONS PROGRAM

The Communications Program has begun speech services with DotCom. KASEC's director will act as a facilitator for speech sessions while staffing continues to be addressed.

F. RELOCATION OF VISION AND O & M

Bradley #61 had a pipe burst over the holidays, causing KASEC to move their vision and O & M equipment to the Audiological office in Kankakee. The Vision Itinerant will now be housed in this space.

G. FY 24 PROJECTION SHEETS

FY24 projection sheets were distributed to area district directors and superintendents. Forms are due to KASEC by February 1, 2023.

H. KASEC DIRECTOR EVALUATION

The director's evaluation will once again be sent out electronically using Survey Monkey. Submissions are due to the Evaluation Committee by Thursday, February 9, 2023.

6. ACTION ITEMS -

Dr. Palan moved to **Approve an additional 10 days to Dr. Karin Zylka's 144-day contract to accommodate non-member districts for the remainder of the FY23 school year.**

Second: Ms. Evans ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Palan, Evans, Smith.

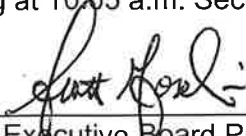
Ms. Evans moved to **Approve the full-time employment of Nykearra Calbert, Paraprofessional for the Alternative Day Program, effective January 9, 2023. Salary prorated for the remaining 92 days of FY23** Second: Dr. Palan ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Palan, Evans, Smith.

Dr. Smith moved to **Approve placing Destiny Torres on unpaid leave effective January 12, 2023, as presented.** Second: Dr. Palan ROLL CALL: AYES: Stegall (256), Stegall (302), Palan, Smith; NAYES: Evans


7. OTHER—None

8. ADJOURNMENT

There being no further business, Ms. Evans moved to adjourn the Executive Board Meeting at 10:05 a.m. Second: Dr. Smith VOICE VOTE: ALL AYES



KASEC Executive Board President



KASEC Executive Board Secretary

2-16-23

Date

2/16/23

Date