

# Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 \* 815-422-4151 Telephone \* 815-422-5023 FAX

## MINUTES EXECUTIVE BOARD MEETING JANUARY, 2024

President Goselin called the Executive Board Meeting of January 11, 2024 to order at 8:30 a.m at the St. Anne School District Office. A Quorum was present.

### 1. ROLL CALL

PRESENT: Matt Maxwell (Central), John Palan (Grant Park), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: Nicole Terrell-Smith (Pembroke), Jay Smith (St. George)

### 2. PUBLIC COMMENT -- None

### 3. CLOSED SESSION -- None

### 4. CONSENT AGENDA

- A. Approval of Minutes of December 14, 2023 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; January Accounts Payable and December Impress.
- C. Adoption of Amended Policies - PRESS Issue 113
- D. Approval of DotCom Therapy Contract for Counseling services
- E. Approval of Bulk Paper Bid Letting
- F. Approve Six Month Review of Closed Session Minutes July 2023-December 2023

Dr. Goselin moved to approve the Consent Agenda as presented. Second: Mr. Stegall ROLL CALL: ALL AYES: Maxwell, Stegall (256), Stegall (302), Goselin, and Palan.

### 5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

#### **Ms. Quain's report included:**

- A. ALTERNATIVE DAY PROGRAM NUMBERS
- B. COMMUNICATIONS PROGRAM NUMBERS
- C. TRANSITIONS PROGRAM NUMBERS
- D. AUDIOLOGICAL OFFICE UPDATE

KASEC continues to seek a new location for the Audiological office for the 2024-2025 school year. The Director is in communication with Kankakee School District #111's Superintendent about potential available space at their Transitions Program location. As discussed, a new audiological booth will need to be purchased and the KASEC Director suggested using FY24 additional funds from the IDEA FT grant to purchase the new audiological booth. Estimates have come in between 24,000-\$27,000.

E. FY25 PROJECTION SHEETS

FY25 projection sheets will be distributed to area directors and superintendents. The forms are due to KASEC February 1, 2024.

G. DIRECTOR EVALUATION

The Executive Board has agreed there is no need for a formal evaluation of the current Director as she will be retiring at the end of the 2023-2024 school year.

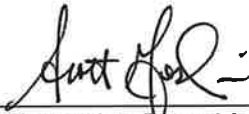
6. ACTION ITEMS

Dr. Palan moved to **Approve the full-time employment of Lindsey Coffey as KASEC Director effective July 1, 2024.** Second: Dr. Maxwell ROLL CALL: ALL AYES: Maxwell, Stegall (256), Stegall (302), Goselin, and Palan.

7. OTHER - The Board will need to set dates for negotiations. Negotiations may commence after February 1st upon written notification by the Association.

8. ADJOURNMENT

There being no further business, Mr. Stegall (256) moved to adjourn the Executive Board Meeting at 9:06 a.m. Second: Mr. Stegall (302) VOICE VOTE: ALL AYES. Meeting adjourned.



KASEC Executive Board President

2-22-24

Date



KASEC Executive Board Secretary

2/22/24

Date