

Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JULY 18, 2024

President Smith called the Executive Board Meeting of July 18, 2024 to order at 9:30 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Matt Maxwell, (Central), Jay Smith (St. George), John Palan (Grant Park), Mark Hammond (Bradley Elementary), Charles Stegall (St. Anne), Nicole Terrell-Smith (Pembroke) Also present: Lindsey Coffey, Jill Cowsert, Recording Secretary.

ABSENT:

2. PUBLIC COMMENT - Thank you note from Debi Quain

3. CLOSED SESSION - None

4. CONSENT AGENDA

- A. Approval of Minutes of June 10, 2024 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; July Accounts Payable and June Imprest.
- C. Approval of KASEC 2024-2025 Audiological Contract with Lincoln Way Cooperative
- E. KASEC's Risk Management Insurance Package

Mr. Stegall moved to approve the Consent Agenda as presented: Second: Mr. Hammond
ROLL CALL: ALL AYES: Stegall, Hammond, Maxwell, Terrell-Smith, Smith, and Palan.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Coffey's report included:

- A. PROJECTED 2024-2025 ALTERNATIVE DAY PROGRAM NUMBERS
- B. PROJECTED 2024-2025 COMMUNICATIONS PROGRAM NUMBERS
- C. PROJECTED 2024-2025 TRANSITIONS PROGRAM NUMBER
- D. 2024-2025 VACANCIES

The Director reviewed the current opening for the 2024-2025 school year as presented in the Director's report.

- E. PROPOSED FY25 KASEC BUDGET

The proposed KASEC FY25 budget enclosed in the packet will be put on display for the 30-day review beginning July 19, 2024. An electronic copy of the budget will be sent to the Governing Board members and will be brought for approval at the Governing Board meeting August 28, 2024.

F. SERVICE ASSESSMENTS FOR FY25

KASEC has sent out communications regarding the new service assessment structure to the districts utilizing service. Kankakee School District has reached out asking to meet to better understand the services that KASEC provides their students. Ms. Coffey opened the invitation to any Executive Board members who would like to attend.

G. KASEC ARTICLES OF JOINT AGREEMENT

The Articles of Joint agreement have been adopted and copies of the AJA were disseminated to each member District Superintendent.

H. KASEC ORIENTATION DAY

KASEC's orientation day will be held August 14, 2024. Orientation will be held at the Bourbonnais Public Library and will include Title IX overview from Kriha Boucek Law and TCI updates. Narcan training will be provided by the Kankakee County Health Department.

6. ACTION ITEMS

Dr. Palan moved to **Approve the contractual agreement of Jay Freundt for technology assistance for the 2024-2025 school year as presented.** Second: Dr. Terrell-Smith ROLL CALL: ALL AYES: Smith, Stegall, Maxwell, Terrell-Smith, Maxwell and Palan.

Dr. Terrell-Smith moved to **Place the 2024-2025 KASEC budget on 30-day review.** Second: Mr. Hammond ROLL CALL: ALL AYES: Stegall, Hammond, Palan, Maxwell, Terrell-Smith, and Smith.

7. **OTHER**-KASEC will be holding a job fair Monday, July 23rd at the St. Anne District Office and Thursday, July 25 at St. George Elementary School to recruit paraprofessionals. Ms. Coffey will be working on creating a Facebook page for KASEC.

8. ADJOURNMENT


There being no further business, Dr. Palan moved to adjourn the Executive Board Meeting at 9:43 a.m. Second: Dr. Terrell-Smith VOICE VOTE: ALL AYES. Meeting adjourned.



KASEC Executive Board President

08/22/2024

Date



KASEC Executive Board Secretary

08/22/24

Date