



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JUNE 21, 2018

President Goselin called the Executive Board Meeting of June 21, 2018 to order at 8:35 a.m. at the St. Anne District Office. A Quorum was present.

1. ROLL CALL

PRESENT: Tonia Evans (Central), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Scott Goselin (Bradley), Helen Boehrsen (St. George)

Also present Debra Quain, Director, Jill Cowser, Recording Secretary

ARRIVING AFTER ROLL CALL: John Thomas (Pembroke) 8:45 a.m.

ABSENT: John Palan (Grant Park)

2. PUBLIC COMMENT None

3. CLOSED SESSION: Dr. Goselin moved to go into closed session at 8:36 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Mr. Stegall ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Evans, Boehrsen, and Goselin.

Open Session Reconvened at 8:47 a.m.

4. CONSENT AGENDA

A. Minutes: Amended Minutes of May 17, 2018 Executive Board Meeting

B. Payment of Bills:

Payroll and Liabilities \$82,457.38; June Accounts Payable \$21,867.24; May Impress \$332,524.74.

C. Closed Session Minutes of June 21, 2018

D. First Reading Press Policy 98 and Five-Year Review

E. Destroy Closed Session Minutes: January 2016 to December 2016

F. Approve contractual Audiological Services

G. Approve contractual Vision Itinerant Services

H. Approve contractual Orientation and Mobility Services

Ms. Evans moved to approve the Items of the Consent Agenda including amended May 17, 2018 minutes to reflect correct Treasurer's bond amount \$555.00 Second: Ms. Boehrsen ROLL CALL VOTE: ALL AYES: Stegall (256) and Stegall (302), Thomas, Evans, Boehrsen, and Goselin.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. PROJECTED 2018-2019 NUMBERS

Ms. Quain reported an age waiver request was approved for the FY 18 Communications Program ESY and an age waiver will also be submitted for the Communications Program for the FY 19 school year.

B. FY19 IDEA PRESCHOOL AND FLOW THROUGH GRANT

The FY 19 grant allotments have been loaded into IWAS. Subgrants are due to KASEC by Friday, June 22. Ms. Quain included the preliminary allocations in the packet and reported KASEC retains 8% of the total grant

C. 2018-2019 EXECUTIVE AND GOVERNING BOARD MEETING DATES

Ms. Quain reminded the Board most regular meetings will be at the Kankakee Area Career Center.

D. 2018-2019 VACANCIES

KASEC will have a part time DHH Itinerant Teacher vacancy for the 2018-2019 school year. Last year LincolnWay was contracted to fill this vacancy. LincolnWay is willing to continue this agreement into the 2018-2019 school year.

E. FY 18 ANNUAL AUDIT

Smith, Koelling, Dykstra & Ohm will be conducting their annual audit of KASEC's finances on August 6-8.

6. ACTION ITEMS

Ms. Boehrsen moved to **Approve the extended school year employment of Anne Stephens, Vision Itinerant Teacher, effective June 4-28, 2018 at an hourly rate of \$27.03 per collective bargaining agreement.** Second: Evans ROLL CALL VOTE: ALL AYES Evans, Stegall (256), Stegall (302), Thomas, Goselin, and Boehrsen.

Ms. Evans moved to **Approve .4 FTE part-time employment of Jennifer Cooper, Certified Occupational Therapy Assistant, at a salary of \$15,660 (\$29.00 hour based on 7.5 hrs/day and 72 days/year) Employment will be effective August 14, 2018.** Second: Goselin ROLL CALL VOTE: ALL AYES: Evans, Stegall (256), Stegall (302), Goselin, Thomas and Boehrsen.

Ms. Boehrsen moved to **Approve 2.5% salary increase for non-union employees, Kori Mitchell and Lori Ader-Steinhauser for the 2018-2019 school year.** Second: Ms. Evans ROLL CALL VOTE: ALL AYES: Evans, Stegall (256), Stegall (302), and Thomas.

Ms. Evans moved to **Approve the contractual employment of Lisa Stalnecker for human resources, payroll, and financial services for the 2018-2019 school year at a stipend (2.5% increase) of \$12,300 (plus IMRF and FICA) paid as a purchase service on a quarterly basis** Second: Mr. Stegall ROLL CALL VOTE: ALL AYES: Evans, Stegall (256), Stegall (302), and Thomas, Boehrsen, and Goselin.

Mr. Stegall moved to **Approve the contractual employment of Jill Cowser for accounts payable and secretarial services for the 2018-2019 school year for a stipend (2.5% increase) of \$18,450 (plus IMRF and FICA) paid as a purchase service on a quarterly basis** Second: Ms. Boehrsen ROLL CALL VOTE: ALL AYES: Evans, Stegall (256), Stegall (302), Thomas, Boehrsen, and Goselin.

Dr. Goselin moved to **Approve the contractual employment of Dr. Marrea Winnega, Autism Consultant and Jessica Schultz, Autism Consultant as presented.** Second: Ms. Evans

ROLL CALL VOTE: ALL AYES: Evans, Stegall (256), Stegall (302), Thomas, Boehrsen, and Goselin.

Dr. Goselin moved to Approve the new three year contract of Debra Quain, Director, effective July 1, 2018 thru June 30, 2021. Second: Ms. Evans ROLL CALL VOTE: ALL AYES: Evans, Boehrsen, Stegall (256), Stegall (302), Thomas and Goselin.

7. OTHER – None

8. MOTION TO ADJOURN

There being no further business, Ms. Evans moved to adjourn the Regular Executive Board Meeting at 9:02 a.m. Second: Dr. Goselin VOICE VOTE: ALL AYES. Meeting Adjourned.



Scott Goselin, President



Tonya Evans, Secretary