

Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 * 815-422-4151 Telephone * 815-422-5023 FAX

MINUTES EXECUTIVE BOARD MEETING June 8, 2023

President Scott Goselin called the Executive Board Meeting of June 8, 2023, to order at 9:32 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Tonya Evans (Central), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Jay Smith (St. George) Also present: Debra Quain

ABSENT: Nicole Terrell-Smith(Pembroke), John Palan (Grant Park)

2. PUBLIC COMMENT - NONE

Charlie Stegall moved to appoint Tonya Evans as Secretary Pro Tem in the absence of John Palan. Second: Scott Goselin AYES: Smith, Goselin, Stegall (256), Stegall (302), Evans NAYES: NONE

3. CLOSED SESSION - Dr. Smith moved to go into closed session at 9:33 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Stegall (302) ROLL CALL: AYES: Evans, Stegall (256), Stegall (302), Goselin and Smith NAYES: NONE

Open Session Reconvened at 10:15 a.m.

4. CONSENT AGENDA

A. Approval of Minutes of May 11, 2023 as mailed and presented.

B. Payment of Bills:

Payroll and Liabilities \$58,077.86; Accounts Payable \$41,031.20 and May Imprest \$3,141.21

C. Approval of Closed Session Minutes of June 8, 2023

D. Treasurers Bond

E. Request to Destroy Closed Session Audio Tapes January to December 2021

F. Approval of KASEC 2023-2024 Program Leases

G. Approval of Final KASEC 2022-2023 Calendar

Dr. Goselin moved to approve the Consent Agenda with the exception of F. Approval of KASEC 2023-2024 Program Leases to be tabled until next month. Second: Ms. Evans ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Smith, Evans, and Goselin

5. **DIRECTOR'S REPORT** Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. **Projected 2023-2024 Alternative Day Program Numbers**
- B. **Projected 2023-2024 Communications Program Numbers**
- C. **Projected 2023-2024 Transition Program Numbers**
- D. **KASEC Board Meeting Dates for 2023-2024**
- E. **KASEC 2023-2024 Vacancies**
- F. **FY 23 Annual Audit**

6. **ACTION ITEMS**

Ms. Evans moved **to accept the resignation of Traci Wagner effective at the end of the 2022-2023 school year.** Second: Goselin ROLL CALL: ALL AYES: Evans, Smith, Goselin, Stegall (256), and Stegall (302).

Dr. Smith moved **to accept the notice of retirement from Debra Quain effective June 30, 2024.** Second: Evans ROLL CALL: ALL AYES: Smith, Stegall (256), Stegall (302), Goselin, and Evans.

Mr. Stegall (302) moved **to approve the full-time employment of Savannah Ramirez for the 2023-2024 school year.** Second: Smith ROLL CALL: ALL AYES: Evans, Stegall (256), Stegall (302), Smith, and Goselin.

Ms. Evans moved **to approve the extra-duty employment of Kori Giacometti, Kate Haenig, Emily Smith, and Nykearra Calbert for the Alternative Day Program summer trip using ESSER funding as presented.** Second: Smith ROLL CALL ALL AYES: Stegall (302), Goselin, Evans, Stegall (256) and Smith.

Ms. Evans moved **to approve a six (6) percent salary increase and \$720 annual cellphone reimbursement for Debra Quain for the 2023-2024 school year.** Second: Goselin ROLL CALL ALL AYES: Smith, Stegall (256), Stegall (302), Evans, and Goselin.

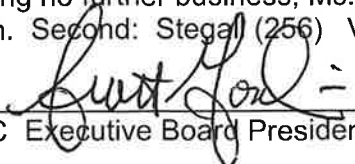
Mr. Stegall requested to table to the proposed salary increases of Lisa Stalnecker and Jill Cowser who are contracted from St. Anne for human resources, payroll, accounts payable and secretarial assistance to KASEC. Further investigation will be conducted into the potential impact these increases may have on St. Anne.

7. **OTHER**

This Executive Board meeting is the last for Ms. Evans prior to her retiring at the end of this school year. Ms. Evans' contributions and efforts to the KASEC Executive Board were acknowledged and she was thanked by all members of the Board. KASEC wishes her well in her retirement.

8. **ADJOURNMENT**

There being no further business, Ms. Evans moved to adjourn the Executive Board Meeting at 10:24 a.m. Second: Stegall (256) VOICE VOTE: ALL AYES. Meeting adjourned.


KASEC Executive Board President

7-13-23
Date


KASEC Executive Board Secretary

7/13/23
Date