



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING MARCH 14, 2019

President, Dr. Scott Goselin called the Executive Board Meeting of March 14, 2019 to order at 8:34 a.m. at the St. Anne School District Office. A Quorum was present.

1. ROLL CALL

PRESENT: Scott Goselin (Bradley), Charles Stegall (St. Anne Elementary), Helen Boehrsen (St. George), Charles Stegall (St. Anne High School), Tonia Evans (Central), Marcus Alexander (Pembroke)

Also present Debra Quain, Director, Jill Cowsert, Recording Secretary

ARRIVING AFTER ROLL CALL:

ABSENT: John Palan (Grant Park)

2. PUBLIC COMMENT NONE

3. CLOSED SESSION: Dr. Alexander moved to go into closed session at 8:35 a.m. for the purpose to discuss personnel (5ILCS 120/2 © (1) Second: Ms. Boehrsen ROLL CALL: ALL AYES: Goselin, Stegall (256), Stegall (302), Alexander, Boehrsen and Evans.

Open Session Reconvened: 8:41 a.m.

4. CONSENT AGENDA

- A. Minutes: Minutes of February 14, 2019 Executive Board Meeting
- B. Payment of Bills:
Payroll and Liabilities \$86,085.76; March Accounts Payable \$11,247.14; February Impress \$270,635.29.
- C. Approval of Closed Session Minutes of March 14, 2019
- D. Bulk Paper Bid Award
- E. Proposed 2019-2020 Calendar

The bulk paper bid has been awarded to Midland Paper Company for \$136,626.33. The paper being purchased this year will be of regular brightness and not the recycled paper from the previous year. The colored paper order also includes the Bright Red paper, rather than Cherry.

Ms. Boehrsen moved to approve the Items of the Consent Agenda as presented. Second: Dr. Goselin ROLL CALL VOTE: ALL AYES: Goselin, Stegall (256) and Stegall (302), Evans, Alexander, and Boehrsen.

5. **DIRECTOR'S REPORT** Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. **2018-2019 NUMBERS**

The high school Alternative Day Program will soon be adding a student from Kankakee #111.

B. **KASEC DIRECTOR EVALUATION**

The Evaluation Committee met with the Director to discuss the results of the current evaluation. Further discussion took place during closed session. Ms. Quain noted a change in the evaluation tool that would be implemented in FY20.

C. **PRORATED TUITION POLICY**

The Policy Committee met and is suggesting the attorney review and assist with the Tuition Policy wording. The first reading of the policy is anticipated to be brought to the April Board meeting.

D. **CARRYOVER IN GRANTS**

Carryover amounts have been loaded into the IDEA Part B grants in IWAS. Grant amendments were due March 8. All but one district has submitted their amendments.

E. **NEEDS ASSESSMENT SURVEY**

Surveys will be sent to the General Ed staff, Special Education staff, and parents. This survey is a required component of the IDEA Part B grant process.

F. **APRIL EXECUTIVE BOARD MEETING**

At this time, there is no need to reschedule the April board meeting. The April Board meeting will held at the regularly scheduled date and time of April 11 at 9:30a.m. at the Kankakee Area Career Center.

6. **ACTION ITEMS**

Mr. Stegall moved to **Approve the full time employment of Amanda Nelson, Paraprofessional in the Alternative Day Program, at a prorated salary of \$4,911.33, representing 53 days of employment, effective March 11, 2019.** Second: Evans ROLL CALL VOTE: ALL AYES Goselin, Stegall (256), Stegall (302), Alexander, Boehrsen, and Evans.

Dr. Alexander moved to **Approve the Resolution to Reduce the following probationary non-certified staff based on projections for the 2019-2020 school year: Amanda Nelson, Paraprofessional, Alternative Day Program, and Kathleen Bloomquist, Paraprofessional, Alternative Day Program.** Second: Boehrsen ROLL CALL VOTE: ALL AYES Goselin, Stegall (256), Stegall (302), Alexander, Boehrsen, and Evans.

Dr. Goselin moved to **Approve the Resolution to Release the following non-certified staff based upon continued performance (attendance) concerns: Terri Schellhase, Paraprofessional, Alternative Day Program.** Second: Evans ROLL CALL VOTE: ALL AYES Goselin, Stegall (256), Stegall (302), Alexander, Boehrsen, and Evans.

7. **OTHER**

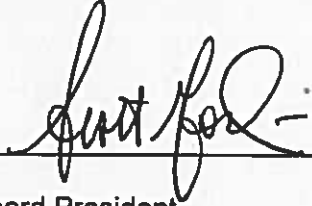
Ms. Quain shared with the Board IAASE's email to ISBE in September asking for clarification to the Articles of Joint Agreement which has not received a reply. OSEP has been contacted by KASEC's attorney for guidance.

The Consolidated District Plan is loaded into IWAS and the IDEA portion needs to be completed by the District Superintendents.

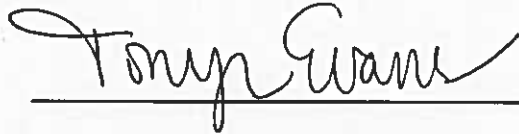
At this time, KASEC's Kori Mitchell has been training District staff members in Therapeutic Crisis Intervention (TCI). Ms. Quain is reporting a need for more trainers to alleviate the scheduling demand for all of the TCI refresher courses and is proposing districts have their own trainers to teach their staff. Ms. Quain has reached out to Cornell University and they have quoted a cost of \$33,500 for the on-site, 5-day training for 12-20 participants. Ms. Quain feels the training is vital and is proposing KASEC incur member district participant expenses. More discussion will take place at the April Board meeting.

8. MOTION TO ADJOURN

There being no further business, Ms. Boehrsen moved to adjourn the Regular Executive Board Meeting at 9:36 a.m. Second: Mr. Stegall VOICE VOTE: ALL AYES. Meeting Adjourned.



Board President



Board Secretary

DQ/jc
2/15/2019