



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING MARCH 2024

President Goselin called the Executive Board Meeting of March 14, 2024 to order at 8:30 a.m. at the St. Anne School District Office. A Quorum was present.

1. ROLL CALL

PRESENT: Matt Maxwell (Central), Jay Smith (St. George), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: Nicole Terrell-Smith (Pembroke), John Palan (Grant Park)

Mr. Stegall moved to approve Dr. Maxwell as Secretary Pro-Tem. Second: Dr. Smith
AYES: Maxwell, Stegall (256), Stegall (302), Goselin, and Smith NAYES: NONE

2. PUBLIC COMMENT -- None

3. CLOSED SESSION --None

4. CONSENT AGENDA

- A. Approval of Minutes of February 22, 2024 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; March Accounts Payable and February Impress.
- C. Award Bulk Paper Bid
- D. Infinitec Membership Renewal

Mr. Stegall moved to approve the Consent Agenda excluding closed session minutes of March 14, 2024. Second: Dr. Maxwell ROLL CALL: ALL AYES: Maxwell, Stegall (256), Stegall (302), Goselin, and Smith.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. ALTERNATIVE DAY PROGRAM NUMBERS
- B. COMMUNICATIONS PROGRAM NUMBERS
- C. TRANSITIONS PROGRAM NUMBERS
- D. NEEDS ASSESSMENT SURVEY

The Needs Assessment Survey closes March 22nd. The results will be compiled and each district will receive their results.

E. 2024-2025 VACANCY UPDATES

The teaching position at the Alternative Day Program is anticipated to be filled with a current paraprofessional completing her Masters.. Interviews are set up for the social work and SLP positions at the Communications Program and the parapro position at the Alternative Day Program. Recommendations are anticipated for the April Board meeting.

F. BULK PAPER BID RECOMMENDED CHANGES

Liberty Paper Co. reached out to KASEC recommending changes to the bid structure so KASEC could receive more competitive bids. KASEC will consider changing the bid structure next year.

G. AUDIOLOGICAL OFFICE UPDATE

Kankakee #111 is asking for more time to consider whether there is room for the KASEC Audiological Office to be housed in their Transitions Program location. The Board has decided to give Kankakee #111 till April 11, 2024 to give their decision. KASEC will then move forward with securing another location. E3 Diagnostics has informed KASEC that it has a storage facility to house the new booth until a location is secured.

6. ACTION ITEMS

Mr. Stegall moved to **Approve the full-time employment of Alexis Sellers, Paraprofessional for the Alternative Day Program, effective April 2, 2024.** Second: Dr. Maxwell ROLL CALL: ALL AYES: Maxwell, Stegall (256), Stegall (302), Goselin, and Smith.

7. OTHER - The Director informed the Board that KASEC's auditor, SKDO will be increasing their fee 6% across the board. However, it will only be increasing KASEC's audit by 5.3% increase for a cost total of \$9,900.00.

8. ADJOURNMENT

There being no further business, Dr. Smith moved to adjourn the Executive Board Meeting at 8:50 a.m. Second:Dr. Maxwell VOICE VOTE: ALL AYES. Meeting adjourned.



KASEC Executive Board President

4-11-24

Date



KASEC Executive Board Secretary

4/11/24

Date