



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING MAY 17, 2018

President Goselin called the Executive Board Meeting of May 17, 2018 to order at 8:30 a.m. at the St. Anne District Office. A Quorum was present.

1. ROLL CALL

PRESENT: Tonia Evans (Central), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), John Palan (Grant Park) John Thomas (Pembroke), Scott Goselin (Bradley), Helen Boehrsen (St. George) 8:35 a.m.

Also, present Debra Quain, Director Jill Cowsert, Recording Secretary

ABSENT: None

2. PUBLIC COMMENT None

3. EXECUTIVE BOARD REORGANIZATION

Dr. Palan moved to appoint Debra Quain as President Pro-Tem Second: Scott Goselin
VOICE VOTE: ALL AYES

Director Quain moved to call the Reorganization Meeting to order at 8:32 a.m. Second: Scott Goselin.

Acting as President Pro-Tem for the election of officers, Debra Quain started the election process. ROLL CALL VOTES: AYES Goselin, Evans, Stegall (256), Stegall (302), Palan, Boehrsen, Thomas, and Goselin.

ELECTION OF OFFICERS

Debra Quain opened the floor for nominations or volunteers for the office of President

- John Palan nominated Scott Goselin to be President. Second: Stegall. Dr. Goselin accepted the nomination. Ms. Quain closed the nominations: Scott Goselin elected President.

Debra Quain opened the floor for nominations or volunteers for the office of Vice-President

- Scott Goselin nominated John Palan to be Vice President. Second: Thomas. Dr. Palan accepted the nomination. Ms. Quain closed the nominations; John Palan elected as Vice President.

Debra Quain opened the floor for nominations or volunteers for the office of Secretary

- John Palan nominated Tonia Evans to be Secretary. Second: Thomas

Mr. Thomas moved that nominations be closed in unanimous ballot cast for Scott Goselin as President, John Palan as Vice President and Tonia Evans as Secretary. VOICE VOTE: ALL AYES

At this point, newly re-elected President, Dr. Goselin took over the meeting and requested motions for the following appointments.

APPOINTMENTS

Appointment of Treasurer: Lisa Stalnecker

Appointment of Board Auditor: Smith, Koelling, Dykstra and Ohm, PC.

Appointment of Board's Attorney: Engler, Callaway, Baasten and Sraga, L.L. C. as the Governing Board's Attorney at a rate of \$220/hr.

Appointment of Approve Depositories: Homestar Bank, Municipal Trust and Savings, Midland State Bank in Grant Park, National Bank of St. Anne, Bank of Bourbonnais, and First Trust Bank.

Governing Board Meetings Calendar for the Year: Fourth Wednesday of the month, at 6:00 p.m. at the St. Anne District Office

Executive Board Meeting Calendar for the Year: Third Thursday of every month, at 9:30 a.m., at the Kankakee Area Career Center. This meeting will be immediately following the Kankakee Area Career Center Board meeting. Exceptions to this will be for the months of August, November, March and May, in which these meetings will take place at 8:30 a.m. on the third Thursday at the St. Anne District Office.

Appointment of Committee Members:

Board Policy: Ms. Boehrnsen, John Thomas

Director's Evaluation Committee: Dr. Goselin, Dr. Palan

Committee to Review Closed Session Minutes: Ms. Quain

Finance Committee: Dr. Palan, Dr. Goselin, Ms. Boehrnsen

Negotiations: Mr. Stegall, Dr. Goselin

John Thomas moved to approve all reorganizational appointments as presented. Second: Dr. Goselin VOICE VOTES: ALL AYES

4. CLOSED SESSION: Ms. Evans moved to go into closed session at 8:39 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) and negotiations 5ILCS 120/2 (c) (2) Second: Dr. Goselin ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Palan and Evans, Boehrnsen, Thomas, and Goselin.

Open Session Reconvened at 9:01 a.m.

5. CONSENT AGENDA

A. Minutes: Minutes of April 12, 2018 Executive Board Meeting

B. Payment of Bills:

Payroll and Liabilities \$82,100.41; May Accounts Payable \$28,917.38; April Impress \$1,303.61.

C. Closed Session Minutes: Approve Closed Session Minutes of May 17, 2018

D. Adoption of Press Policy 97, January/February 2018

E. Final 2017-20218 KASEC Calendar

F. Infinitec Membership Renewal

G. Prevailing Wage Ordinance

H. Treasurers Bond: \$500,000 Treasurer Bond for FY 19 school year at a cost of \$555.00

Ms. Evans moved to approve the Items of the Consent Agenda Second: Dr. Palan ROLL CALL: ALL AYES: Palan, Stegall (256) and Stegall (302), Thomas, Evans, Boehrsen, and Goselin.

6. **DIRECTOR'S REPORT** Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. **FY 18 PROGRAM NUMBERS**

B. **PROJECTED 2018-2019 NUMBERS**

Projected numbers for the Alternative Day Program for 2018-2019 are at twenty-one. Projected numbers for the Communications Program for the 2018-2019 school year are five, with the potential of an additional student from Bradley.

C. **NEEDS ASSESSMENT SURVEY**

Ms. Quain included the results of the Needs Assessment Survey. Specific district results will be mailed to District Directors and Superintendents.

D. **IDEA PRESCHOOL AND FLOW THROUGH AMENDMENTS**

Ms. Quain reminded the Board, the Final 2017-2018 amendments for both IDEA Part B grants are due to KASEC May 18.

7. **ACTION ITEMS**

Mr. Stegall moved to **Approve the extended school year employment of Michelle Lisikiewicz, Communications Program Teacher, effective June 4-28, 2018 at an hourly rate of \$27.03 per collective bargaining agreement.** Second: Thomas ROLL CALL VOTE: AYES Evans, Stegall (256), Stegall (302), Palan, Thomas, Goselin, and Boehrsen.

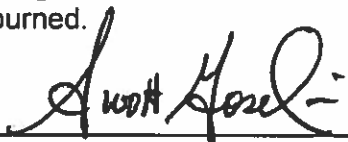
Dr. Palan moved to **Approve the full-time employment of Brooklyn Geers, Vision Itinerant, at a salary of \$36,122 reflective of the Bachelor's Column, Step 1 of the new Collective Bargaining Agreement (pending board approval). Employment will be effective August 14, 2018.** Second: Goselin ROLL CALL VOTE: ALL AYES: Evans, Stegall (256), Stegall (302), Palan, Goselin, Thomas and Boehrsen.

Dr. Goselin moved to **Approve the Collective Bargaining Agreement of 2018-2021 as presented.** Second: Mr. Stegall ROLL CALL VOTE: 6 AYES: Evans, Stegall (256), Stegall (302), Palan, and Thomas. 1 NAYES: Boehrsen

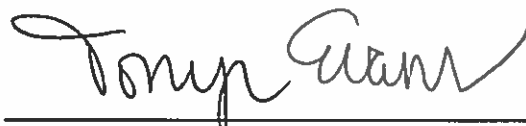
7. **OTHER** – The Board discussed meeting with the Governing Board members regarding Ms. Quain's contract. Ms. Quain will set a Special Governing Board meeting before July 1, 2018.

8. **MOTION TO ADJOURN**

There being no further business, Ms. Evans moved to adjourn the Regular Executive Board Meeting at 9:15 a.m. Second: Dr. Goselin VOICE VOTE: ALL AYES. Meeting Adjourned.



Scott Goselin, President



Tonya Evans, Secretary