



# Kankakee Area Special Education Cooperative

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## MINUTES EXECUTIVE BOARD MEETING MAY 16, 2019

President Goselin called the Executive Board Meeting of May 16, 2019 to order at 8:30 a.m. at the St. Anne School District Office. A Quorum was present.

### **1. ROLL CALL**

**PRESENT:** Tonya Evans, (Central), Marcus Alexander (Pembroke), Helen Boehrsen, (St. George), Scott Goselin (Bradley Elementary), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowsert, Recording Secretary.

**ABSENT:** John Palan (Grant Park)

### **2. PUBLIC COMMENT** None

### **3. EXECUTIVE BOARD REORGANIZATION**

Charles Stegall moved to appoint Debra Quain as President Pro-Tem Second: Marcus Alexander VOICE VOTE: ALL AYES

#### • **Election of Officers**

Acting as President Pro Tem for the election of officers, Debra Quain started the election process.

Debra Quain opened the floor for nominations or volunteers for the office of President  
Helen Boehrsen nominated Scott Goselin to be President. Second: Mr. Stegall  
Dr. Goselin accepted the nomination. Ms. Quain closed the nominations; Scott Goselin elected President.

Debra Quain opened the floor for nominations or volunteers for the office of Vice President  
Helen Boehrsen nominated John Palan to be Vice President. Second: Mr. Stegall  
Dr. Palan accepted the nomination via email. Ms. Quain closed the nominations; John Palan elected Vice President.

Debra Quain opened the floor for nominations or volunteers for the office of Secretary  
Helen Boehrsen nominated Tonya Evans to be Secretary. Second: Mr. Stegall  
Ms. Evans accepted the nomination. Ms. Quain closed the nominations; Tonya Evans elected Secretary.

Dr. Goselin moved that nominations be closed in unanimous ballot cast for Scott Goselin as President, John Palan as Vice President and Tonia Evans as Secretary. Second: Dr. Alexander  
VOICE VOTE: All Ayes

At this point, newly re-elected President Dr. Goselin took over the meeting and requested motions for the following appointments:

- **Appointments**

Dr. Goselin moved to approve all reorganizational appointments as presented Second: Dr. Alexander VOICE VOTE: ALL AYES

**Appointment of Treasurer:** Lisa Stalnecker

**Appointment of Board Auditor:** Smith, Koelling, Dykstra and Ohm, PC.

**Appointment of Board's Attorney:** Engler, Callaway, Baasten and Sraga, L.L.C. as the Governing Board's Attorney at a rate of \$230/hr.

**Appointment of Newspaper for Publication:** Kankakee Daily Journal as the newspaper in which to publish all Board information and/or legal notices.

**Appointment of Approve Depositories:** Homestar Bank, Municipal Trust and Savings, State Bank of Herscher, Midland State Bank in Grant Park, National Bank of St. Anne, Bank of Bourbonnais, and First Trust Bank.

**Governing Board Meeting Calendar for the Year:** Fourth Wednesday of the month, at 6:00 p.m. at the St. Anne District Office, as the regular scheduled meeting date. Meeting to be held August 21, 2019.

**Executive Board Meeting Calendar for the Year:** Second Thursday of every month, at 9:30 a.m., at the Kankakee Area Career Center. This meeting will be immediately following the Kankakee Area Career Center Board meeting. Exceptions to this will be for the months of August, November, March and May, in which these meetings will take place at 8:30 a.m. on the second Thursday at the St. Anne District Office.

**Appointment of Committee Members:**

**Board Policy:** Ms. Boehrnsen, Dr. Alexander

**Director Evaluation:** Dr. Goselin, Dr. Palan

**Committee to Review Closed Session Minutes:** Ms. Quain

**Finance Committee:** Dr. Palan, Dr. Goselin, Ms. Boehrnsen

**Negotiations:** Mr. Stegall, Dr. Alexander

**3. CLOSED SESSION** Dr. Goselin moved to go into closed session at 8:49 a.m. for the purpose to discuss personnel (5ILCS 120/2 (c) (1) Second: Dr. Alexander ROLL CALL: ALL AYES: Goselin, Alexander, Stegall (256), Stegall (302), Boehrnsen, Evans.

Open Session Reconvened at 9:10 a.m.

**4. CONSENT AGENDA**

A. Minutes: Minutes of April 11, 2019 as mailed and presented.

B. Payment of Bills:

Payroll and Liabilities \$85,534.51; May Accounts Payable \$16,626.90 and April Impress \$1,545.84.

C. Closed Session Minutes: Closed Session Minutes for May 16, 2019.

D. Final 2018-2019 Calendar

E. Infinitec Membership Renewal

F. Prevailing Wage Ordinance

G. Treasurer's Bond

H. Prorated Tuition Policy-First Reading

Ms. Boehrnsen moved to approve the Consent Agenda removing F. Prevailing Wage (as it is no longer required for schools) and H. Prorated Tuition Policy (to be discussed later in the meeting) from the agenda. Second: Dr. Alexander ROLL CALL: ALL AYES: Evans, Stegall (256), Stegall (302), Alexander, Goselin, and Boehrnsen.

5. **DIRECTOR'S REPORT** Board members received the Director's report in their mailing.

**Ms. Quain's report included:**

A. **2018-2019 PROGRAM NUMBERS**

B. **PROJECTED 2019-2020 PROGRAM NUMBERS**

The Director reviewed the projected program numbers with the Board. She stated a few districts and Iroquois Special Education Association are inquiring about placements in KASEC programs due to Camelot's move to Reed Custer.

C. **NEEDS ASSESSMENT SURVEY**

The Director disseminated copies of each District's Individual Needs Assessment Survey results to the Board. A summary of the results was included in the packet.

D. **IDEA PRESCHOOL AND FLOW THROUGH AMENDMENTS**

Final amendments for the two IDEA Part B grants are due to KASEC May 17. These are the final amendments for the 2018-2019 school year.

E. **THERAPEUTIC CRISIS INTERVENTION TRAINING**

The Director reported there are 12 participants registered for the TCIS training July 15-19. Information was disseminated to districts and area cooperatives in most all Illinois counties to increase participation. Enclosed was a handout of the current registration listing.

F. **KASEC Board Meeting Dates for 2019-2020**

Enclosed in the packet was a listing of Board meeting dates/times for both Governing and Executive Boards.

## 6. **ACTION ITEMS**

Ms. Boehrsen moved to Approve the resignation of Jennifer Holman, COTA, effective at the end of the 2018-2019 school year. Second: Dr. Goselin ROLL CALL VOTE: AYES: Alexander, Evans, Stegall (256), Stegall (302), Goselin, and Boehrsen.

Dr. Alexander moved to Approve the Prorated Tuition Policy as presented. Second Ms. Boehrsen ROLL CALL VOTE: Four AYES: Evans, Boehrsen, Alexander and Goselin. 2 NAYES, Stegall (256), Stegall (302)

## 7. **OTHER**

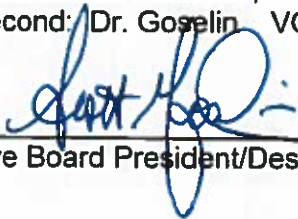
The Director will be meeting with Homestar Insurance Services to discuss KASEC's insurance options for the 2019-2020 school year.

On May 14, 2019, KASEC held a workshop for parents of students with Autism. Dr. Marrea Winnega, Autism Consultant presented at the workshop. The Director reported the workshop was well attended and very successful.

KASEC's projected enrollment for summer school for the 2018-2019 school year was reported at two students. In the best interest of these students, Bradley Elementary has agreed to accept these students in their summer school program.

## 8. **ADJOURNMENT**

There being no further business, Ms. Evans moved to adjourn the Executive Board Meeting at 9:44 a.m. Second: Dr. Goselin VOICE VOTE: ALL AYES. Meeting adjourned.



Executive Board President/Designee



Executive Board Secretary/Designee