



Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 * 815-422-4151 Telephone * 815-422-5023 Fax

MINUTES EXECUTIVE BOARD MEETING NOVEMBER 14, 2024

Vice-President Palan called the Executive Board Meeting of November 14, 2024 to order at 9:35 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Charles Stegall (St. Anne) , Matt Maxwell, (Central), John Palan (Grant Park),Chris Hammond (Bradley Elementary) Also present: Lindsey Coffey, Director, Jill Cowsert, Recording Secretary

ABSENT: Nicole Terrell-Smith (Pembroke), Jay Smith (St. George)

2. PUBLIC COMMENT - None

3. CLOSED SESSION - None

4. CONSENT AGENDA

- A. Approval of Minutes from October 10, 2024 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; November Accounts Payable and October Imprest.
- C. Adoption of Press Plus Policies 116
- E. Little Friends Center for Autism Contract

Mr. Hammond moved to approve the Consent Agenda as presented: Second: Mr. Stegall
ROLL CALL: ALL AYES: Hammond, Maxwell,Stegall, and Palan.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Coffey's report included:

- A. PROGRAM UPDATES
The Director gave updated enrollment for each program and staffing needs.
- B. 2024-2025 VACANCIES
KASEC is still in need of a 1.0 FTE Communications Teacher, but is filling with a long-term substitute teacher who is doing an excellent job.
- C. CALIBRATION CLINIC
KASEC partnered with E3 Diagnostics to calibrate audio equipment at various districts. Districts were billed directly for this service.

D. PROFESSIONAL DEVELOPMENT

Dr. Winnega will be providing Autism training to the Communications Program team on November 25. All teams have completed TCI training, provided by Kori Giacometti and Emily Smith. They will continue to provide initial training and refreshers for staff. An Adaptive PE training with Brian Anderson from BBCHS will be held December 13 at the St. Anne District Office for member districts interested in adaptive p.e. lessons. KASEC has partnered with I-Kan to present a Behavior Assessment Project through SIU on January 6, 2025 at Kankakee Community College.

E. PARENT ACADEMY

Toilet training with Lisa Cisek from Little Friends for children with IEPs will be held November 21st at Bradley West.

F. E-LEARNING PLAN

KASEC has drafted an E-Learning Plan and will present it for approval at the December Board meeting after holding a public hearing.

G. INSTRUCTIONAL COACH

The staff is requesting instructional coaching to help develop plans and improve instruction. The Director is presenting the contract with Amergis for approval at the November Board meeting.

H. OTHER

KASEC will attend Elf Jr on Friday, November 22, sponsored by KVTA

KASEC is working with I-Kan to plan an Administrator's Academy in January.

The Director asked if the Districts would be interested in professional development for their SROs. In the coming months, the Director will have additional details.

KASEC will host a Staff Holiday Party on December 13 at La Siesta.

A thank you to Dr. Maxwell for visiting the KASEC programs

Staff Highlight - Amanda Balk, Paraprofessional, Communications Program

6. ACTION ITEMS -

Mr. Stegall moved to **Approve the Amergis Contract to utilize special education instructional coaching with member districts at the rate of \$75/hour.** Second: Mr. Hammond ROLL CALL: ALL AYES: Maxwell, Stegall, Hammond, and Palan.

8. ADJOURNMENT

There being no further business, Dr. Palan moved to adjourn the Executive Board Meeting at 10:03 a.m. Second: Dr. Terrell-Smith VOICE VOTE: ALL AYES. Meeting adjourned.


KASEC Executive Board President

12-12-2024
Date


KASEC Executive Board Secretary

12/22/2024
Date

LC/jc
11/22/2024