



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING OCTOBER 13, 2022

President Goselin called the Executive Board Meeting of October 13, 2022, to order at 9:30 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Nicole Terrell-Smith (Pembroke), Scott Goselin (Bradley Elementary), Jay Smith (St. George), Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Tonya Evans, (Central) Also present: Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: John Palan (Grant Park)

2. PUBLIC COMMENT—None

3. CLOSED SESSION—None

4. CONSENT AGENDA

- A. Approval of Minutes of September 8, 2022, as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities, October Accounts Payable, and September Imprest
- C. Approval of October 13, 2022, Closed Session Minutes—NONE
- D. Approval of Amended Lease Agreements

The facility leases are amended to include the shared cost of the St. Anne School Resource Officer (SRO) for the Alternative Day and Transitions Programs. KASEC has agreed to a shared cost of \$5,000 for the SRO's total salary.

Ms. Evans moved to approve the Consent Agenda as presented, excluding item C, Closed Session Minutes of October 13, 2022. Second: Dr. Terrell-Smith ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Smith, Terrell-Smith, Evans, and Goselin.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

- A. ALTERNATIVE DAY PROGRAM NUMBERS
- B. COMMUNICATIONS PROGRAM NUMBERS
- C. TRANSITIONS PROGRAM NUMBERS
- D. REVISED EXECUTIVE BOARD MEETING DATES

The revised Board meeting dates were included in the packet. The June 2023 Career Center Board meeting date is also under consideration to change, and KASEC will follow suit.

E. WEB-BASED IEP SYSTEM

KASEC is considering a switch from EasyIEP to the web-based IEP system from Embrace. KASEC is offering demonstrations of this system to the area district personnel to get their feedback. Continued discussion regarding a change will occur with the District Directors.

F. COLLABORATION WITH SHERWIN WILLIAMS

The Transitions Program students will be touring the Sherwin-Williams plant on October 14 to better understand potential work tasks that could be available to them.

G. COLLABORATION WITH JAMES EMMETT COMPANY

The Transitions Program Instructor and KASEC Director had a phone conversation with Chris Simler from JEC to better understand how the company provides opportunities for hiring people with disabilities. Mr. Simler has agreed to meet in person on October 17.

H. HEALTH, DENTAL, AND VISION RENEWAL FOR DECEMBER 1

KASEC received preliminary health and dental insurance renewal information. We anticipate receiving the actual renewal proposals from our broker, Homestar Insurance, within the next week.

6. ACTION ITEMS

Dr. Terrell-Smith moved to **Approve the contract with St. Anne Schools for Technology Assistance**. Second: Dr. Smith ROLL CALL: ALL AYES: Stegall (256), Stegall (302), Terrell-Smith, Evans, Smith, and Goselin

7. OTHER—None

8. ADJOURNMENT

There being no further business, Mr. Stegall moved to adjourn the Executive Board Meeting at 10:09 a.m. Second: Ms. Evans VOICE VOTE: ALL AYES



KASEC Executive Board President

12-18-2022

Date



KASEC Executive Board Secretary

12/15/22

Date