



Kankakee Area Special Education Cooperative

P.O. Box 71 St. Anne, IL 60964 * 815-422-4151 Telephone * 815-422-5023 FAX

MINUTES EXECUTIVE BOARD MEETING SEPTEMBER, 2023

President Goselin called the Executive Board Meeting of September 14, 2023 to order at 9:34a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Jay Smith (St. George), Matt Maxwell (Central), John Palan (Grant Park), Scott Goselin (Bradley Elementary) 9:45 a.m. Charles Stegall (St. Anne Elementary), Charles Stegall (St. Anne High School), Also present: Debra Quain, Jill Cowser, Recording Secretary.

ABSENT: Nicole Terrell-Smith (Pembroke)

2. PUBLIC COMMENT None

3. CLOSED SESSION— Dr. Smith moved to go into closed session at 9:35 a.m. for the purpose of discussing personnel 5ILCS 120/2 (c) (1) Second: Dr. Palan ROLL CALL: AYES: Maxwell, Goselin, Stegall (256) and Stegall (302), Smith and Palan. NAYES: NONE

Returned to Open Session: 9:57 a.m..

4. CONSENT AGENDA

- A. Approval of Minutes of August 10, 2023 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; September Accounts Payable and August Impress.
- C. Approval of Closed Session Minutes of September 14, 2023

Mr. Stegall moved to approve the Consent Agenda Second: Dr. Goselin ROLL CALL: ALL AYES: Maxwell, Stegall (256), Stegall (302), Goselin, Smith and Palan.

5. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Quain's report included:

A. FY23 KASEC PRELIMINARY AUDIT

Jackie Meils from SKDO presented the proposed audit report to the Board. The fund balance for the end of the fiscal year was \$425,000 with a \$92,000 net loss. There were no significant audit findings. The Finance Committee will be discussing future investments to generate revenue.

- B. ALTERNATIVE DAY PROGRAM NUMBERS
- C. COMMUNICATIONS PROGRAM NUMBERS
- D. TRANSITIONS PROGRAM NUMBERS
- E. KASEC 2023-2024 VACANCIES

There are vacancies for a .4FTE Social Worker and a 1.0 FTE Teacher for the Communications Program. The Director has an interview set for September 15 for the Social Work position.

- F. SUBSTITUTE PAY INCREASE

The Director is asking the Board to consider a substitute teacher pay increase to \$120/day beginning September 15, 2023 to stay competitive with other districts for substitute teaching positions.

6. ACTION ITEMS

Dr. Smith moved to **Approve the contractual custodial employment of Samantha Denault on an as needed basis at the Audiological Office as presented.** Second: Dr. Palan ROLL CALL: ALL AYES: Smith, Maxwell, Stegall (256), Stegall (302), Goselin, and Palan.

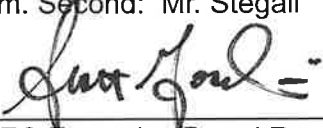
Dr. Palan moved to **Accept the FY23 KASEC Audit as presented.** Second Dr. Maxwell ROLL CALL VOTE ALL AYES: Palan, Maxwell, Smith, Goselin, Stegall (256), and Stegall (302)

Dr. Smith moved to **Approve the Substitute Pay increase to \$120 per diem as presented.** Second Mr. Stegall. ROLL CALL VOTE ALL AYES: Palan, Maxwell, Smith, Goselin, Stegall (256), and Stegall (302)

7. OTHER - None

8. ADJOURNMENT

There being no further business, Dr. Smith moved to adjourn the Executive Board Meeting at 10:20 a.m. Second: Mr. Stegall VOICE VOTE: ALL AYES. Meeting adjourned.



KASEC Executive Board President

10-12-23

Date



KASEC Executive Board Secretary

10/12/23

Date