

GENERAL ADMINISTRATION

3:10 Goals and Objectives

The Executive Director directs the administration in order to manage KASEC and to facilitate the implementation of a quality educational program in alignment with Board of Education policy 1:30, *KASEC Philosophy*. Specific goals and objectives are to:

1. Provide educational expertise.
2. Plan, organize, implement, and evaluate educational programs that will provide for students' mastery of the Illinois Learning Standards.
3. Meet or exceed student performance and academic improvement goals established by the Board.
4. Develop and maintain channels for communication between the school and community.
5. Develop an administrative procedures manual and handbooks for personnel and students that are in alignment with Board policy.
6. Manage KASEC's fiscal and business activities to ensure financial health, cost-effectiveness, and protection of KASEC's assets.
7. Provide for the proper use, reasonable care, and appropriate maintenance of KASEC's real and personal property, including buildings, equipment, and supplies.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-21.4, and 5/10-21.4a.

CROSS REF.: 1:30 (KASEC Philosophy), 2:20 (Powers and Duties of the Boards; Indemnification), 2:130 (Board-Director Relationship), 3:40 (Director), 3:50 (Administrative Personnel Other Than the Director), 6:10 (Educational Philosophy and Objectives)

Adopted: January 12, 2023

Kankakee Area Special Ed Cooperative
