

## **General Personnel**

### **5:70 Religious Holidays**

**Please refer to the applicable collective bargaining agreement(s):**

**For employees not covered by a current applicable bargaining agreement:**

The Director shall grant an employee's request for time off to observe a religious holiday if the employee gives at least five days' prior notice and the absence does not cause an undue hardship.

Employees may use earned vacation time or personal leave to make up the absence, provided such time is consistent with KASEC's operational needs. A per diem deduction may also be requested by the employee.

LEGAL REF.:

775 ILCS 5/2-101 and 5/2-102, Ill. Human Rights Act.

775 ILCS 35/155, Religious Freedom Restoration Act.

Adopted: August 11, 2022

**Kankakee Area Special Ed Cooperative**

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