

## General Personnel

### **5:80 Court Duty**

**Please refer to the applicable collective bargaining agreement(s):**

**For employees not covered by a current applicable bargaining agreement:**

KASEC will deduct any fees that an employee receives for court duty, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to KASEC.

An employee should give at least five days' prior notice of pending court duty to KASEC.

#### Witness Duty

KASEC will pay full salary during the time an employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court.

#### Jury Duty

KASEC will pay full salary during the time an employee is absent due to jury duty.

LEGAL REF.:

105 ILCS 5/10-20.7.

705 ILCS 305/4.1, Jury Act.

Adopted: August 11, 2022

**Kankakee Area Special Ed Cooperative**

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