



# Kankakee Area Special Education Cooperative

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## MINUTES EXECUTIVE BOARD MEETING APRIL 9, 2026

President Smith called the Executive Board Meeting of April 9, 2026, to order at 8:30 a.m. at the St. Anne District Office. A Quorum was present.

### 1. ROLL CALL

PRESENT: Shannon Anderson (Momence), Chris Gibson (Central), Charles Stegall (St. Anne), Jay Smith (St. George), John Palan (Grant Park), Chris Hammond (Bradley Elementary) Also present: Lindsey Coffey, Director, Lisa Stalnecker, Bookkeeper, Jill Cowsert, Recording Secretary

ABSENT: Genevra Walters (Pembroke)

### 2. PUBLIC COMMENT - None

3. CLOSED SESSION - Mr. Hammond moved to go into closed session at 8:31 a.m. to discuss personnel 5ILCS 120/2 (c) (1). Second: Stegall ROLL CALL: AYES: Anderson, Stegall, Gibson, Smith, Hammond, and Palan. NAYES: NONE

Returned to Open Session: 9:28 a.m.

### 4. CONSENT AGENDA

- A. Approve Minutes of the Executive Board Meeting from March 12, 2026, as presented.
- B. Payment of Bills: Payroll and Liabilities; Accounts Payable and Imprest.
- C. Press Plus Policy 6:120 Amendment
- D. Ukeru Systems Train the Trainer Agreement
- E. SKDO FY27 Engagement Letter

Dr. Palan moved to approve the Consent Agenda as presented: Second: Anderson ROLL CALL: ALL AYES: Hammond, Palan, Stegall, Anderson, Smith, and Gibson.

### 5. DIRECTOR'S REPORT

**Ms. Coffey's report included:**

#### A. C2025-2026 ENROLLMENT

Ms. Coffey reviewed the March Enrollment.

#### B. FY26 BUDGET AMENDMENT REVIEW

Ms. Coffey is asking the Board to approve the 30-day review of the FY26 budget amendment. Changes to the budget include, shifting staff salary and benefits to

their perspective programs. Money was reallocated to speech contracted services and additional funds for professional development.

C. ESY

Extended School Year will run June 1-25th. The Director will be asking the Board to approve the staffing needs.

D. OPEN INVOICE

Provided in the packet for review.

E. KASEC 25-26 RESTRAINT AND TIME OUT DATE

Nothing to report.

F. FINANCE COMMITTEE

The Finance Committee met to review the service assessment fee structure, shifting 5% to non-district members and reducing the percentage to Lincoln-Way. KASEC will be looking into the purchase of a bus for field trips, etc. The Director will reapply for the Wheeler Grant in May, but KASEC will need to begin budgeting to lease a vehicle in FY28. Facility leases were reviewed and KASEC will be looking into multi-lease options. Technology needs updating at all programs and Ms. Coffey will be meeting with Mr. Fruendt and Dr. Stegall for their input.

G. OTHER

Staff appreciation week is May 4-8, Ms. Coffey will be focusing on self-care. Ukeru Training is April 16 and 17 and ABLLS Training will be held June 3.

**6. ACTION ITEMS**

Mr. Hammond moved to **Approve the salary increase for non-union employees, Allison Brownsey, PTA, Marsheko Grampton, Adaptive P.E. Stipend, Amy Schroeder, PT and Karin Zylka, Audiologist for the 2026-2027 school year as presented.** Second: Anderson  
ROLL CALL: ALL AYES: Smith, Anderson, Palan, Stegall, Gibson, and Hammond

Dr. Stegall moved to **Approve the 4% salary increase for the Finance and Human Resource Contractual Services of Jill Cowsert and Lisa Stalnecker for the 2026-2027 school year.**  
Second: Anderson ROLL CALL: ALL AYES: Smith, Palan, Anderson, Gibson, Stegall, and Hammond

Dr. Palan moved to **Approve the 4% salary increase for Kori Giacometti, Program Coordinator for the 2026-2027 school year.** Second: Hammond ROLL CALL: ALL AYES: Smith, Anderson, Palan, Gibson, Hammond, and Stegall.

Mr. Hammond moved to **Approve the FY26 Amended Budget 30-Day Review** Second: Gibson ROLL CALL: ALL AYES: Smith, Palan, Anderson, Gibson, Stegall, and Hammond

Dr. Palan moved to **Approve the 2025-2026 ESY Staffing Recommendations as presented.** Second: Smith ROLL CALL: ALL AYES: Smith, Palan, Anderson, Gibson, Stegall, and Hammond

Dr. Smith moved to **Approve the March 12, 2026 Finance Committee Meeting minutes as presented.** Second: Stegall ROLL CALL: ALL AYES: Smith, Palan, Anderson, Gibson, Stegall, and Hammond

Mr. Anderson moved to **Approve the 2026-2027 Service Assessment Fee Recommendation as presented.** Second: Palan ROLL CALL: ALL AYES: Smith, Palan, Anderson, Gibson, Stegall, and Hammond

7. OTHER - None

8. ADJOURNMENT

There being no further business, Mr. Hammond moved to adjourn the Executive Board Meeting at 9:44 a.m. Second: Stegall VOICE VOTE: ALL AYES. Meeting adjourned.

  
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KASEC Executive Board President

05-14-2024  
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Date

  
\_\_\_\_\_  
KASEC Executive Board Secretary

5.14.2024  
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Date