



# Kankakee Area Special Education Cooperative

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## MINUTES EXECUTIVE BOARD MEETING MAY 14, 2026

President Smith called the Executive Board Meeting of May 14, 2025, to order at 8:29 a.m. at the Kankakee Area Career Center. A Quorum was present.

### 1. ROLL CALL

PRESENT: Chris Gibson (Central), Jay Smith (St. George), John Palan (Grant Park), Charles Stegall (St. Anne), Chris Hammond (Bradley Elementary) Also present: Lindsey Coffey, Director, Lynette Thrasher (Momence)

ABSENT: Geneva Walters (Pembroke)

### 2. PUBLIC COMMENT - None

### 3. EXECUTIVE BOARD REORGANIZATION

Dr. Smith moved to appoint Lindsey Coffey as President Pro-Tem Second: Dr. Stegall  
VOICE VOTE: ALL AYES

Dr. Smith moved to adjourn sine die, second: Dr. Gibson AIF: 6 ayes, 0 naves

Dr. Palan moved to call the reorganization meeting to order at 8:32 a.m., Second: Stegall  
ROLL CALL: ALL AYES: Hammond, Gibson, Palan, Stegall, Thrasher, and Smith

#### ● **Election of Officers**

Acting as President Pro Tem for the election of officers, Lindsey Coffey started the election process.

Lindsey Coffey opened the floor for nominations or volunteers for the office of President

Dr. Palan nominated Dr. Smith to be President. Second: Dr. Stegall

Dr. Smith accepted the nomination. Ms. Coffey closed the nominations; Dr. Smith elected President.

Lindsey Coffey opened the floor for nominations or volunteers for the office of Vice President

Dr. Palan nominated Mr. Hammond to be Vice President. Second: Dr. Stegall

Mr. Hammond accepted the nomination. Ms. Coffey closed the nominations; Mr. Hammond elected Vice President.

Lindsey Coffey opened the floor for nominations or volunteers for the office of Secretary  
Dr. Palan nominated Dr. Gibson to be Secretary. Second: Dr. Stegall  
Dr. Gibson accepted the nomination. Ms. Coffey closed the nominations; Dr. Gibson  
elected Secretary.

At this point, President Smith took over the meeting and requested motions for the following appointments:

- **Appointments**

**Appointment of Treasurer:** Lisa Stalnecker

**Appointment of Board Auditor:** SKDO

**Appointment of Board's Attorney:** Engler, Callaway, Baasten and Sruga, L.L.C.

**Appointment of Approved Depositories:** National Bank of St. Anne

**Governing Board Meeting Calendar for the Year:** Fourth Wednesday of the month, at 6:00 p.m. at the St. Anne District Office, as the regular scheduled meeting date. Meeting held August 26, 2026, to approve the FY26 budget..

**Executive Board Meeting 2026-2027 Calendar Dates:** Second Thursday of every month, at 8:30 a.m., at the St. Anne School District Office. Exceptions to this will be for September, December, January, and June, in which these meetings will take place at 9:30 a.m. on the second Thursday at the Kankakee Area Career Center.

**Committee Members:** Director Evaluation - Dr. Stegall and Dr. Smith; Finance - Mr. Hammond and Dr. Gibson; Negotiations - Dr. Smith and Mr. Anderson

**Governing Board Meeting 2026-2027 Calendar Dates:** Fourth Wednesday of the month at 6:00 p.m., at the St. Anne District Office. Meeting held August 26, 2026 for the purpose of approving the FY27 budget.

Dr. Stegall moved to approve all officers and reorganizational appointments as presented  
Second: Dr. Smith VOICE VOTE: ALL AYES

**4. CLOSED SESSION** - Dr. Smith moved to go into closed session at 8:39 a.m. to discuss personnel 5ILCS 120/2 (c) (1) Second: Dr. Gibson ROLL CALL: AYES: Stegall, Thrasher, Hammond, Palan, Gibson, and Smith. NAYES: NONE

Returned to Open Session: 8:52 a.m.

**5. CONSENT AGENDA**

A. Approve Minutes from April 9, 2026, as mailed and presented.

B. Approve Closed Session Minutes of April 9, 2026.

C. Payment of Bills: Payroll and Liabilities; Accounts Payable and Imprest.

D. Approve 2026-2027 Alternative Day and Transitions Program Leases

E. Approve 2026-2027 Communications Program Lease

F. Approve Non-Member District IGAs

G. Approve Lincoln-Way Area Special Education 2026-2027 Audiological Contract

H. Approve Contract with Bureau of Education and Research

Dr. Stegall moved to approve the Consent Agenda as presented: Second: Dr. Palan ROLL CALL: ALL AYES: Hammond, Palan, Stegall, Smith, Thrasher, and Gibson

6. **DIRECTOR'S REPORT** Board members received the Director's report in their mailing.

**Ms. Coffey's report included:**

A. 2025-2026 ENROLLMENT

The Director gave updated enrollment for each program and staffing needs.

B. FY 26 BUDGET AMENDMENT

Kasec is expecting a few more Board approvals as meetings commence.

C. 2026-2027 STAFFING

The Director will be recommending the hire of another Communications Teacher at St. George to fill the 3rd classroom.

D. EXTENDED SCHOOL YEAR

All three programs are running and fully staffed.

E. OPEN INVOICES

Pembroke has been assessed late fees for their outstanding balances.

F. RTO

The Alternative Day Program had a restraint in April

G. OTHER

Staff were treated to a week of wellness for staff appreciation week. The Alternative Day Program attended the Strickler Planetarium. Ukeru Training was well attended and received positive feedback. ABLLS training will be held June 3rd.

7. **ACTION ITEMS**

Mr. Hammond moved to **Approve the employment of Nichole Lindquist, 1.0 FTE Special Education Teacher in the Communications Program.** Second: Dr. Smith ROLL CALL: ALL AYES: Smith, Gibson, Thrasher, Palan, Stegall, and Hammond

Dr. Palan moved to **Approve the KASEC Executive Director Contract as presented.** Second: Dr. Stegall ROLL CALL: ALL AYES: Gibson, Smith, Thrasher, Palan, Stegall, and Hammond

8. **OTHER** - None

9. **ADJOURNMENT**

There being no further business, Dr. Palan moved to adjourn the Executive Board Meeting at 9:06 a.m. Second: Dr. Gibson VOICE VOTE: ALL AYES. Meeting adjourned.

  
KASEC Executive Board President

Date

06-11-2026

  
KASEC Executive Board Secretary

Date

6/11/26