

Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING JUNE 11, 2026

President Smith called the Executive Board Meeting of June 11, 2025, to order at 9:30 a.m. at the Kankakee Area Career Center. A Quorum was present.

1. ROLL CALL

PRESENT: Geneva Walters (Pembroke), Chris Gibson (Central), Jay Smith (St. George), John Palan (Grant Park), Charles Stegall (St. Anne), Chris Hammond (Bradley Elementary) Also present: Lindsey Coffey, Director, Lynette Thrasher (Momence)

ABSENT: Shannon Anderson (Momence)

2. PUBLIC COMMENT - None

3. CLOSED SESSION - Dr. Smith moved to go into closed session at 9:32 a.m. to discuss personnel 5ILCS 120/2 (c) (1) Second: Dr. Stegall ROLL CALL: AYES: Stegall, Walters, Hammond, Palan, Gibson, and Smith. NAYES: NONE

Returned to Open Session: 9:37 a.m.

5. CONSENT AGENDA

- A. Approve Minutes from May 14, 2026, as mailed and presented.
- B. Approve Closed Session Minutes of May 14, 2026.
- C. Payment of Bills: Payroll and Liabilities; Accounts Payable and Imprest.
- D. Approve Updated 2026-2027 Executive and Governing Board Meeting Schedule
- E. Approve PCG Annual Contract
- F. Approve Relay (Formerly Timberline) Service Agreement

Mr. Hammond moved to approve the Consent Agenda as presented: Second: Dr. Smith ROLL CALL: ALL AYES: Hammond, Palan, Stegall, Smith, Walters, and Gibson

6. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Coffey's report included:

- A. 2025-2026 ESY
The Director stated the ESY for all programs are going well.
- B. 2026-2027 STAFFING
KASEC will be asking for Board to approve the resignation of Anne Stephens.

C. OPEN INVOICES

St. Anne and Pembroke have outstanding invoices. Invoices for paper will be coming out in the next month.

D. RTO DATA

There was one RTO in the Communications Program in May.

E. FOIA REQUEST

KASEC received a FOIA on May 31 for records showing promotions, reclassifications, job title changes or retirements for district personnel. KASEC responded accordingly.

F. OTHER

The Director reviewed upcoming professional development opportunities and the FY26 staff attendance winners.

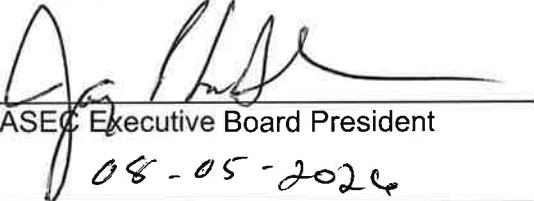
7. ACTION ITEMS

Dr. Stegall moved to **Accept the resignation of Anne Stephens, Vision Teacher/Orientation and Mobility Specialist at the end of the 2025-2026 school year.** Second: Mr. Hammond
ROLL CALL: ALL AYES: Smith, Gibson, Walters, Palan, Stegall, and Hammond

8. OTHER - Dr. Palan is retiring June 30, 2026. Mrs. Coffey presented him with a cake in celebration of his tenure with KASEC.

9. ADJOURNMENT

There being no further business, Dr. Palan moved to adjourn the Executive Board Meeting at 9:43 a.m. Second: Dr. Gibson VOICE VOTE: ALL AYES. Meeting adjourned.


KASEC Executive Board President

Date


KASEC Executive Board Secretary

Date