



Kankakee Area Special Education Cooperative

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MINUTES EXECUTIVE BOARD MEETING AUGUST 20, 2026

President Smith called the Executive Board Meeting of August 20, 2026, to order at 9:30 a.m. at the St. Anne District Office. A Quorum was present.

1. ROLL CALL

PRESENT: Jay Smith (St. George), Charles Stegall (St. Anne), Chris Hammond (Bradley Elementary) Also present: Lindsey Coffey, Director, Shannon Anderson (Momence), Chris Gibson (Central)

ABSENT: Geneva Walters (Pembroke), Sean McNichols (Grant Park)

2. PUBLIC COMMENT - None

3. CLOSED SESSION - None

4. CONSENT AGENDA

- A. Approve Minutes from July 16, 2026 as mailed and presented.
- B. Payment of Bills: Payroll and Liabilities; Accounts Payable and Imprest.
- C. Adoption of Press Policies Issue 121
- D. Adoption of Press Policies Issue 122

Dr. Smith moved to approve the Consent Agenda as presented: Second: Mr. Anderson ROLL CALL: ALL AYES: Hammond, Gibson, Stegall, Smith, and Anderson

6. DIRECTOR'S REPORT Board members received the Director's report in their mailing.

Ms. Coffey's report included:

- A. 2026-2027 PROGRAM ENROLLMENT
The Director reviewed the FY27 enrollment.
- B. OPEN INVOICES
There are a few FY26 open invoices. FY27 July invoices were just sent out.
- C. 2026-2027 OPEN POSITIONS
KASEC has a Visually Impaired position available. This position is hard to fill and KASEC is asking to enter into an agreement with Hour of Light. The Communications Program has a paraprofessional position open due to the resignation of Jessica Veenstra.

D. 2026-2027 PROFESSIONAL DEVELOPMENT

Dash Training August 23 and Easy IEP Training September 1st.

E. "GROW YOUR OWN PROGRAM"

The Director presented the "Grown Your Own" Program to the Board which includes BCBA Supervision. The Board is asking for more information about the program and a cost breakdown before a decision is made to enter into an agreement.

F. 2026-2027 SUB RATES

The Director is asking for approval to increase the substitute teacher's rate from \$120/day to \$125/day to stay competitive with other districts.

G. OTHER

Information was provided on the beginning of school institute days. The Director is updating the KASEC brochure for families.

7. ACTION ITEMS

Dr. Stegall moved to **Approve the House of Light Agreement for Vision Services as presented**. Second: Anderson ROLL CALL: ALL AYES: Smith, Anderson, Gibson, Stegall, and Hammond

Mr. Hammond moved to **Accept the resignation of Jessica Veenstra, Paraprofessional, Communications Program effective August 12, 2026** Second: Anderson ROLL CALL: ALL AYES: Smith, Anderson, Gibson, Stegall, and Hammond

Mr. Hammond moved to **Approve the full-time employment of Ella Orvis, Paraprofessional Communications Program at \$24,460.12, effective August 24, 2026**. Second: Smith ROLL CALL: ALL AYES: Smith, Anderson, Gibson, Stegall, and Hammond

Dr. Smith moved to **Table the BCBA Supervision Agreement for the 2026-2027 school year until September Executive Board Meeting**. Second: Stegall VOICE Vote: ALL AYES: Smith, Anderson, Gibson, Stegall, and Hammond

Dr. Smith moved to **Approve the contract with JSK Psychoeducational Services as presented**. Second: Stegall ROLL CALL: ALL AYES: Smith, Anderson, Gibson, Stegall, and Hammond

Mr. Hammond moved to **Increase the Daily Rate for Substitute Teachers to \$125/day for the 2026-2027 school year**. Second: Stegall ROLL CALL: ALL AYES: Smith, Anderson, Gibson, Stegall, and Hammond

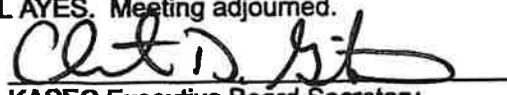
8. OTHER - Mr. Anderson asked about AI. Teachers are using it to transfer IEPs to EASY IEP, but does not include student information. The question was posed if an AI policy could be in the future.

9. ADJOURNMENT

There being no further business, Dr. Smith moved to adjourn the Executive Board Meeting at 10:06 a.m. Second: Dr. Stegall VOICE VOTE: ALL AYES. Meeting adjourned.


KASEC Executive Board President

09-18-2026
Date


KASEC Executive Board Secretary

9.10.2026
Date